

STUDENT HANDBOOK ADDENDUM 1985-86

**AGNES  
SCOTT**

**STUDENT  
HANDBOOK  
ADDENDUM**

1985-86

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## FORWARD

*To the Class of 1989,*

Welcome to Agnes Scott! You are, as you have already heard, a very special class — the Centennial Class. You will be going to countless meetings and this handbook will probably go with you. From Hub hours to petition guidelines, the Student Handbook contains a vast quantity of information. It also has all of the campus organizations' constitutions and the school's social regulations. The most important aspect of the handbook is its explanation of the Honor Code. The Honor Code is the cornerstone of this institution. You will learn all about it in your years at Agnes Scott, starting now. . . with the Student Handbook. The handbook has a wealth of information and will answer most of your questions.

One other thing I would like to mention is that each of you is a member of the Student Government Association. The governing board of SGA is Rep Council, and any Rep Council member will be more than willing to answer any questions you have concerning the information in this handbook. All you have to do is ask. Welcome to the Association and welcome to Agnes Scott!

Sincerely,

Ruth Feicht,  
SGA President

## TABLE OF CONTENTS

	page
COLLEGE CALENDAR .....	3
THE AGNES SCOTT PURPOSE .....	7
GENERAL INFORMATION .....	10
ACADEMIC REGULATIONS .....	19
THE JUDICIAL BODIES .....	21
SOCIAL REGULATIONS .....	31
ORGANIZATIONS AND PUBLICATIONS .....	38
CONSTITUTIONS .....	51

# COLLEGE CALENDAR 1985-86

## FALL QUARTER

<b>September</b>		
9	Monday	Freshmen Arrive
12	Thursday	Classes Begin
13	Friday	Opening Convocation
20-21		Alumnae Leadership Conference
24	Tuesday	Kirk Concert — Lee Luvisi
<b>October</b>		
17-19		Black Cat Weekend
25-27		Great Scott Weekend
25	Friday	North Carolina Shakespeare "Taming of the Shrew"
31-Nov. 1		Octoberquest
<b>November</b>		
19	Tuesday	Last Day of Classes
20	Wednesday	Reading Day
21	Thursday	Exams Begin
26	Tuesday	Last Day of Exams
27	Wednesday	Dorms Close

## WINTER QUARTER

<b>January</b>		
5	Sunday	Dorms Open
6	Monday	Scheduling
7	Tuesday	Classes Begin
21	Tuesday	Kirk Concert — Eugene Fodor
<b>February</b>		
13-15		Honors Scholars Weekend
19-22		Smith Symposium
20	Thursday	Alvin Ailey Repertory Ensemble
<b>March</b>		
12	Wednesday	Last Day of Classes
13	Thursday	Reading Day
14	Friday	Exams Begin
19	Wednesday	Last Day of Exams
20	Thursday	Dorms Close

## SPRING QUARTER

<b>March</b>		
31	Monday	Dorms Open
<b>April</b>		
1	Tuesday	Classes Begin
3	Thursday	Student Government Elections
10-11		Kaleidoscope
15	Tuesday	Kirk Concert — Paula Robison and Ruth Laredo
25-27		Alumnae Weekend
May 9	Friday	Trustees Meeting
30	Friday	Last Day of Classes
31	Saturday	Exams Begin
<b>June</b>		
4	Wednesday	Senior Exams end at 11:30 am
5	Thursday	Last Day of Exams
7	Saturday	Baccalaureate
8	Sunday	Graduation

# IMPORTANT DATES FOR STUDENTS

## 1985-86

### September

10 Tuesday Registration of new students  
11 Wednesday Registration of returning students  
12 Thursday Fall Quarter Classes begin  
18 Wednesday Last Day to take Spring Quarter reexams  
20 Friday Last day to add Fall Quarter courses  
Deadline for incomplete work from Spring Quarter

### October

11 Friday Last day to drop Fall Quarter courses  
Last day to elect courses on pass/fail basis

### November

12 Tuesday Exam envelopes to be given to instructors  
13 Wednesday Exam envelopes to be given to instructors  
20 Wednesday Reading Day  
21 Thursday Fall Quarter exams begin  
26 Tuesday Fall Quarter exams end

### January

6 Monday Scheduling for Winter Quarter  
7 Tuesday Winter Quarter classes begin  
14 Tuesday Last Day to take Fall Quarter reexams  
16 Thursday Last day to add Winter Quarter courses

### February

5 Wednesday Last day to drop Winter Quarter courses  
Last day to elect courses on pass/fail basis

### March

4 Tuesday Exam envelopes to be given to instructors  
5 Wednesday Exam envelopes to be given to instructors  
12 Wednesday Deadline for incomplete work from Fall Quarter  
13 Thursday Scheduling for Winter Quarter (Reading Day)  
14 Friday Winter Quarter Exams begin  
9 Wednesday Winter Quarter Exams end

### April

1 Tuesday Spring Quarter classes begin  
8 Tuesday Last day to take Winter Quarter reexams  
10 Thursday Last day to add Spring Quarter classes  
30 Wednesday Last day to elect courses on pass/fail basis



## May

5 Class meetings for course selection week  
9 Course selection materials due from freshmen, juniors and unclassified students  
13 Course Selection materials due from sophomores  
20 Exam envelopes to be given to instructors  
21 Exam envelopes to be given to instructors  
30 Deadline for incomplete work from Winter Quarter  
31 Spring Quarter Exams begin

## June

4 Senior Exams end  
5 Spring Quarter exams end  
8 Commencement

Monday  
Friday  
Tuesday  
Tuesday  
Wednesday  
Friday  
Saturday

Wednesday  
Thursday  
Sunday

## THE AGNES SCOTT PURPOSE

Agnes Scott College was founded for the purpose of "establishing perpetuating, and conducting a liberal arts college for higher education of young women under auspices distinctly favorable to the maintenance of the faith and practice of the Christian religion."

In a rapidly changing world of increasing mechanization and complexity, the college continues to put its faith in the life of the mind and spirit and in the liberating power of knowledge.

As a liberal arts college for undergraduate women, the purpose of the college has been elaborated as follows:

1. to help the student gain a basic acquaintance with each of the three broad areas of knowledge — the humanities, natural sciences and mathematics, and social sciences — and competence in some particular phase of one area;
2. to develop through such study those qualities of mind — analytical, critical, and imaginative — which will enable the student to use the treasure of the past as well as contemporary contributions to knowledge, not only to enrich her own life but also to seek solutions to age-old and new problems;
3. to develop an appreciation for excellence and for creative achievements in all fields;
4. to encourage the student to find for herself a spiritual commitment and set of values which will add vitality, meaning and direction to her life;
5. to foster a concern for human worth and needs, physical as well as intellectual and spiritual;
6. to cultivate in the student a sense of responsibility to the society in which she lives, both within the college community and beyond.

## THE HONOR SYSTEM

The cornerstone of the entire structure of Agnes Scott life is the Honor System, which is founded upon the support, the mature judgement, and the personal integrity of each student. By entering Agnes Scott, a student voluntarily pledges her support to the regulations and spirit of the community. As a member of this community, she accepts a definite responsibility for herself and for her fellow students which leads to a responsible freedom within the structure of the Honor System. The Honor System is an expression of trust in students and in their willingness to uphold the ideals of the community.

Each student is expected to accept her responsibility to protect the Honor System from actions and attitudes which may weaken it. The exercise of this responsibility involves a student reporting her own infringements of the policies and regulations and involves an obligation for her fellow students' relations to the community. The latter obligation may take the form of speaking to the student on behalf of the community or of asking another member of the community to speak to her. It is impossible to reduce this to an unvarying rule of procedure, but the unchanging obligation is to prevent the occurrence or recurrence of detrimental action or attitudes.

Under the Honor System, regulations — both social and academic — are based upon their value to the community and to the individual student. This basis is one which is fundamental, not merely at Agnes Scott but wherever there is a community.

### HONOR PLEDGE OF AGNES SCOTT

In choosing Agnes Scott, a student accepts the Honor System as her way of life and formally adopts it by the following pledge:

*As a member of the Student Body of Agnes Scott College, I consider myself bound by honor to develop and uphold high standards of honesty and behavior; to strive for full intellectual and moral stature; to realize my social and academic responsibility in the community. To attain these ideals, I do therefore accept this Honor System as my way of life.*

## STUDENT GOVERNMENT ASSOCIATION

*To learn to live honorably and unselfishly in a community and to share in the responsibility of the government is a part of the broader education for which we come to college.*

### GRANT OF POWER

Each student of Agnes Scott College is a member of the Student Government Association. Student Government Association was founded and given a grant of power from the faculty in 1906. As students assumed increasing responsibility, they were given a larger grant of power by the Board of Trustees in 1923. The student body elects representatives to the Honor Court, Representative Council and Dormitory Councils. Serving as a connecting link between students and the administration, these groups coordinate and direct campus activities.

### THE PRIVILEGE OF SELF-GOVERNMENT

Agnes Scott students enjoy a maximum amount of freedom and responsibility in shaping the policies and regulations of the college. Regulations which govern the student life are set up by the students themselves, with the approval of the Administrative Committee. The Student Government president, the president of Honor Court, and the president of Interdormitory Council are full voting members of the Administrative Committee in all student-oriented matters. In her commitment to the Honor System, each student agrees to abide by these policies and regulations. Open forums, house meetings, and individual hall meetings provide students with opportunities to voice their opinions.

### FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act of 1974 (commonly called the Buckley Amendment) was designed to protect the privacy of educational records, to establish the rights of students to inspect and review their records, and to provide a means of correcting inaccurate and misleading data where they can be shown to exist. Students are assured of the right to file complaints with the Family Educational Rights and Privacy Act Office of the Department of Health, Education, and Welfare after formal and informal hearings on the campus.

Agnes Scott College complies fully with the terms of this legislation. The complete statement of College policy concerning disclosure of information may be found in the Office of the Registrar. Additional information on education records may also be obtained from this office.

GENERAL  
INFORMATION

## COMMUTING STUDENTS

Commuting students are a vital part of the college community. They share with boarding students the privileges and responsibilities accorded to all students. Commuting students represent Agnes Scott in Atlanta and the vicinity, and they are expected at all times to uphold the ideals and standards of the college.

The college provides study and lounge space for commuting students in the Hub.

### A. Communication On Campus

Commuting students may be reached in the following ways while they are on campus:

1. By Local Mail. Commuting students are urged to check their mailboxes regularly. (They are responsible for official notices and information about campus activities which are sent by local mail.) 2. By Telephone. Students can be reached by telephone in the commuting student lounge. For important messages, commuting students can be reached through the Office of the Dean of Students. Messages may be left on the bulletin boards in the Hub Commuting student rooms.

### B. Spending The Night On Campus

When spending the night on campus, a commuting student must register on a guest registration card at the hostess desk of the dormitory in which she is staying. A student must discuss her plans with a member of the Dean of Students' staff when she wishes to stay on campus for more than two consecutive nights. When spending the night on campus, commuting students must conform to college regulations. They should notify the switchboard of their location.

### C. Health Center

Commuting students may consult the Health Center nurses in all cases of emergency. No excuse from required work will be granted unless the student has called in to the Office of Dean of Students to report her illness. If an excuse from missing classes is necessary, the commuting student should provide written confirmation of her illness, either from a parent or family physician, to the Office of the Dean of Students.

## PARKING CARS

Commuting students who have cars must register them in the Public Safety Office and must observe all parking regulations. Failure to observe these regulations will result in the loss of the privilege of parking on campus.

### A. Car Policy For Boarding Students

Students wishing to keep a car on campus either permanently or temporarily must register the car in the Public Safety Office. Students with permission to keep cars on campus either permanently or temporarily must observe the parking regulations listed below. Failure to observe these regulations will result in a warning. Further disregard of the regulations will result in the loss of the privilege of keeping cars on campus.

## **B. Parking Regulations**

Parking rules and regulations on the campus at Agnes Scott College are designed to achieve maximum use of parking facilities for the convenience of students, faculty, staff, employees and visitors to the campus. It is the responsibility of each individual who operates a vehicle on campus to be familiar with the parking regulations. Questions about these regulations should be directed to the Public Safety Office (Ext. 355). Specific instructions and regulations are as follows:

1. Distinctive parking permits MUST be displayed on the right rear bumper of each vehicle which is routinely parked on the campus. Temporary permits are available for vehicles kept on campus for limited periods of time. All permits, permanent and temporary, will be issued by the Department of Public Safety. There is no charge for this service. The registered holder is responsible for all violations attached to the vehicle.
2. Parking is not authorized adjacent to yellow curbs or spaces designated for specific individuals, visitors, loading zones, limited time parking zones, fire lanes, or tow-away zones. Loading zones and service areas are for service and vendor delivery vehicles. The Department of Public Safety will attempt to contact the owner of an illegally parked vehicle prior to towing.
3. Any vehicle blocking a street or thoroughway, or parked on a sidewalk, will be towed.
4. Custodial Service and Dining Hall personnel are urged to park in the South Candler Street lot (parking area "e").
5. The right is reserved to close any parking area for college purposes. Advance notification will be given when practical.
6. Tickets will be placed on cars that are in violation of specifically stated regulations. A first ticket is considered a warning. Subsequent tickets will carry a \$7 fine, or a \$3.50 fine if paid within 15 days of issuance.
7. Failure to pay fines within 30 days may result in restriction of the individual's car from the campus. This latter step may incur towing and accompanying charges. Repeated abuse of these regulations, with no evidence of cooperation from the vehicle owner, is likely to result in towing of the automobile.
8. Fines will be collected in the Accounting Office during normal business hours. Tickets should be presented to the Accounting Office with payment. They will be stamped and returned to vehicle owners as proof of payment. Tickets may be appealed before a Parking Appeals Committee. A person wishing to appeal a ticket must request a hearing within 5 days of receipt of the ticket. The request should be sent to the Public Safety Director. The appellant will be informed of the time and place of the Appeals Committee meeting. Every effort should be made to be present at this meeting, but if attendance is not possible, a letter stating the reasons for the appeal should be addressed to the Parking Appeals Committee and given to the Public Safety Director prior to the time of the meeting. The letter will be presented to the Committee at its next meeting. If the ticket is upheld, the fine is due and payable within five days of the Committee meeting.

## CAMPUS POLICE

### A. "Operation Identification" Service

Students may have their personal property (except for jewelry) identified with their social security numbers. Public Safety officers will go to students' dormitory rooms on request and engrave designated items. Bicycles may also be engraved. An itemized list of the student's property will be kept on file in the security office, and a copy will be given to the student.

### B. Escort Service

Students may contact the Campus Police if they need an escort to or from cars or buildings on campus. Students may either stop by the office (in the "Annex" of Rebekah) or may call and leave their request for escort with the switchboard operator.

### C. Emergency Transport

Officers will take students to or from DeKalb General Hospital, or will transport students to a doctor's office if the arrangements are made in coordination with the Student Health Center.

Note: The Campus Police will, after dark, transport students to and from the Decatur Marta Station. The Police, however, encourage the students to use their discretion in the utilization of this service. Students with questions concerning services provided by the Campus Police are encouraged to call ext. 355 or 356.

## BUILDINGS AND EQUIPMENT

### A. Alumnae House

The Anna Young Alumnae House, 113 South Candler Street, is owned by the College and operated by the Alumnae Association as the guest house of the College. Students may obtain rooms in the Alumnae House for visitors at reasonable rates.

Reservations should be made as early as possible with the house manager. Unless cancellation is received 24 hours before arrival time, one day's rental fee will be charged.

#### Room Rental Rates as of September 1983

Persons per room	Shared Bath	Private Bath
1 person	\$15.00	\$20.00
2 persons	18.00	\$30.00
3 persons	24.00	—

Plus 4% sales tax

Check out time 11:00 a.m.



## **B. Student Activities Building**

Murphy-Candler Building-The Hub

The Hub is a student activities building. On the first floor is a student lounge used for campus parties, discussions, and relaxation. The Hub is equipped with bridge tables, a pool table, a piano, color T.V., study rooms, and a roof sundeck. The Hub also features a snack bar and Commuting Student rooms. The Board of Student Activities is responsible for scheduling activities in the Hub.

## **C. Dana Fine Arts Building**

The Dana Fine Arts Building houses the departments of philosophy, art and theatre. The Winter Theatre is primarily for the use of the theatre department, although other activities may be scheduled there if it is not in use. In order to reserve the theatre or any other area of Dana, a written request must be submitted to the Committee on the use of Dana. Application forms are available in the Public Relations Office or in the Office of the Dean of Students.

## **D. Administrative And Classroom Buildings**

Students will not be allowed in the following classroom buildings after closing hours unless a faculty member is present or prior approval is granted through the Dean of Students' Office:

### **1. Buttrick, Campbell**

7:30 a.m.-10 p.m. (Mon.-Thurs.)

7:30 a.m.-9 p.m. (Friday)

8:30 a.m.-9 p.m. (Sat. and Sun.)

### **2. Presser**

7:30 a.m.-11 p.m. (Mon.-Fri.)

8:30 a.m.-11 p.m. (Sat. and Sun.)

### **4. Gymnasium**

7:30 a.m.-11 p.m. (Mon.-Fri.)

8:30 a.m.-11 p.m. (Sat. and Sun.)

## **E. Equipment**

Requests for use of campus buildings for activities other than scheduled classes must be made in the Office of the Dean of Students. For a description of other buildings on campus, see the catalog. Forms for requesting college equipment (microphones, punch bowls, etc.) must be filed in the Public Relations Office at least 48 hours in advance.

## **F. Weather Policy**

If Agnes Scott College is to be closed in bad weather, WGST 920 AM and WSB-TV (Channel 2) will be notified. Listen to your radio or TV for announcements.

If the College is not closed, use the following guidelines to secure additional information or to report absences:

1. Resident students. A notice will be posted on the bulletin board in Buttrick Lobby with up-to-the-minute reports of classes which are cancelled. Please

- check this bulletin board. Do not call the College switchboard operator; do not call the Office of the Dean of the College.
2. Commuting students. If you need information about cancellation of specific classes due to absence of professors, call the Office of the Dean of the College.
  3. Faculty. If you are unable to come to the campus to meet your classes, notify the Dean of the College after 8 a.m.
  4. Staff. Contact your immediate supervisor if you are unable to come to work.

## COMMUNITY SERVICES

### A. Religious Life

Christian Association sponsors large group fellowship meetings, small group Bible studies, chapel programs (on Fridays), prayer breakfasts and community services. During Winter quarter, Christian Association sponsors 'Focus on Faith,' which features a guest speaker for a weekend. A retreat is held during Spring quarter. Students also participate throughout the year in their own church fellowship groups. The Meditation Chapel near Rebekah Scott Hall is available for individual or group worship.

### B. College Convocation

Convocations are held on selected Wednesdays at 11:30 a.m. throughout the year. There are seven special convocations at which attendance is mandatory: Opening Convocation, Honors Day, Founders Day, SGA Election speeches, Mortar Board, Phi Beta Kappa, and Awards Day. Each student is allowed one unexcused absence during the year.

### C. Language Lab

The Language Lab is equipped with two-track cassette recorders located in individual carrels. Use of these recorders will be demonstrated to language classes in the fall (or on request — contact Media Department). Cassette study tapes are shelved in the lab according to subject: French, Music, etc. After each use, tapes should be returned to their appropriate place on the shelf and should never be taken from the lab. Students may request the duplication of tapes (48 hours in advance, please) by providing their own cassette tape and by filling out a request form.

### D. Media Resource Center

The Media Resource Center encourages students to make use of audio-visual aids in their classroom presentations. Students may make their own recordings and/or visuals, or may request that they be made by the Media Center. Equipment and production requests should be made well in advance of anticipated use. Equipment will be checked out only after the student shows her ability to operate it. Contact the Media Center for further information.

### E. Counseling

Academic counseling is centered in the Office of the Dean of the College. General counseling of students, particularly in relation to extracurricular activities, non-academic, personal, and social matters, is centered in the Office of the Dean of Students. See the section on the Health Center for information about psychological and gynecological counseling services.

## **F. Career Planning and Placement**

The Career Planning and Placement Office offers a four-year program for students whose primary goals are an expanded awareness of career and lifestyle options, the ability to make informed career decisions and the development of job search strategies. The Office helps students attain these goals by providing individual counseling, interest inventories and self-assessment aids (including SIGI, a computerized career development program), conferences and workshops on career fields and decision-making, as well as job-search workshops on such topics as skills assessment, resume writing, and interviewing techniques. An alumnae advisory network provides access to advisors and role models. A number of prospective employers and graduate schools send recruiters to the campus each year. Permanent, summer and part-time job referrals are provided upon request.

Experimental learning is a major component of the career planning program. The Office sponsors three off-campus programs. Through the Shadow Program, students spend an afternoon, a day — or longer — during the academic year talking with and observing Atlanta-area sponsors working in career fields of interest to the students. The Extern Program gives students a chance to perform some aspects of jobs that interest them, as they have the opportunity to spend a concentrated five-day period during a school vacation working with sponsors and their colleagues. The expanding Intern Program provides summer and term-time placements that give students on-the-job experience in such fields as business, social service, journalism, and the arts, to name a few.

A Career Library contains books and pamphlets about both traditional and non-traditional careers and lifestyles, the status of women in the working world, and occupational outlooks and opportunities with specific employers.

## **G. Campus Employment**

Students who will be on financial aid, and who have accepted the work opportunity for the following academic year, will receive a work preference form in the spring to be completed and returned to the Financial Aid Office. The information on this form will be used to match on-campus placement needs with students' skills and preferences. Employment assignments will be in students' mail boxes when they come to school in September.

After the first week of fall quarter, any unfilled student jobs on campus will be open to non-aid students. Students with special skills and experience may be approached first to fill particular needs. A lottery will be held for remaining positions. Notices concerning the availability of on-campus jobs, the lottery, and deadline dates will be posted on the official bulletin board in Buttrick Hall and announced in the Weekly Calendar.

## **H. Health Center**

The student health services of the college are the responsibility of the Dean of Students. The Frances Walters Winship Infirmary is under the direction of a certified nurse practitioner and consultants are provided in internal medicine, psychiatry and gynecology.

The Health Center is open Monday through Friday from 8:30 a.m. until

4:30 p.m. for evaluation of health problems, treatment of minor ailments, referrals to the Medical Director (Internist) or other specialists and to provide health information and education.

The residence fee charged to all boarding students includes the initial evaluation and/or treatment of all health problems. Fees are charged for special services such as allergy injections, complete physicals, laboratory tests, and prescription medicines. To help meet medical expenses not covered by the college health service, the college recommends a twelve-month Student Accident and Sickness Insurance Plan.

Psychological counseling services are available by appointment. No charge will be made for the first evaluation session. Special arrangements for payment must be made with the consulting group if counseling is to be continued on a long-term basis. Initial appointments may be scheduled by calling the Student Health Center or the Dean of Students. Students will be seen in the physician's private office located off campus.

Students are encouraged to visit the nurse practitioner for evaluation and treatment of minor gynecological problems, as well as for information on general or specific feminine health concerns. Special gynecological services are offered one day each week by the consulting gynecologist. Services are available by appointment only; appointments may be scheduled by calling the Student Health Center. There is no fee for Health Center visits, but fees are charged for laboratory tests, such as Pap tests. Prescriptions for medications may be filled at a pharmacy of choice and this expense is borne by the student.

Nonresident students may be treated for emergencies at the Health Center. Special health education and screening programs are offered throughout the year. Current reference materials on a variety of health topics are located in the Health Center. Most of the books and pamphlets are available on a loan basis. Students are urged to use these materials to increase their knowledge about positive health practices, thereby promoting responsible living for a happier healthier life.

#### **I. Laundry**

Coin operated washers and dryers are conveniently located in or near all residence units.

#### **J. Check Cashing**

A check cashing service is provided by the Accounting Office on the first floor of Burtrick Hall. Students may cash checks upon presentation of their identification cards.

#### **K. College Mini-Bus**

A fifteen-passenger mini-bus is available for college use. The permitted uses of the mini-bus are listed below in priority sequence:

1. Field trips sponsored and supervised by academic departments.
  2. Trips sponsored by faculty or staff organizations, or administrative departments.
- Reservations for use of the mini-bus may be made with the secretary in the Business Affairs Office. The following information must be provided to complete reservations: name and department of sponsoring organization, name of vehicle driver, date and time of departure and return, and purpose of travel.

Only faculty and staff members carrying valid driver's licenses may operate

the college mini-bus. The operator and/or sponsoring organization will be held responsible for parking fees, toll charges and fines for parking or traffic violations.

Keys to the vehicle will be kept in the Business Affairs Office and should be picked up and returned by the operator unless other arrangements have been made.

#### **L. Bookstore**

For your convenience, the college bookstore is located on the bottom floor of Walters Hall, adjacent to the Post Office. Business hours are from 8:30 a.m. to 4:30 p.m.

Textbooks, books for general reading, art and school supplies, notions, greeting cards, and gifts are available. A variety of soft goods — T-shirts, hooded jackets, nighties, etc. — are stocked for your convenience, as are such items as lamps, extension cords, hot pots and laundry bags. The Bookstore also provides a photo developing service. One-day service is offered for photo developing, while enlargements and prints usually take two or three days.

Book returns are accepted with sales receipts the first 10 days of each quarter. Books must be in good condition.

#### **M. Post Office**

The campus post office, located on the lower floor of Walters Hall, is a substation of the Decatur post office and functions as a regular post office. Office hours are from 8:30 a.m. to 4 p.m. Each resident and commuting student is assigned a post office box when she first comes to Agnes Scott, and keeps that box number as long as she is a student here.

#### **N. Loiterers, Canvassers, and Sales Representatives**

Loiterers, canvassers, and sales representatives are not allowed on the campus. Students are to report any unauthorized person to the Office of the Dean of Students and to the Public Safety Office immediately.

Students may represent products or firms with permission from the Dean of Students. Advertising notices may be posted but telephone and door-to-door solicitation are prohibited.

#### **O. Bulletin Boards**

There is an official bulletin board in the lobby of Buttrick Hall. Students are responsible for knowing information which is posted there. Other bulletin boards, located across from the Office of the Dean of the College and in the mailroom, display information which is also useful to students.

#### **P. Out-of-Town Tours by Student Groups**

Student groups planning out-of-town tours for the purpose of performing for the public or representing the college in any way must clear their plans in advance with the Dean of Students, stating itinerary, financial arrangements, transportation, and other pertinent information.

## **TRADITIONS**

During her four years at Agnes Scott, each student becomes aware of the vital part which traditions play in enriching college life and in bringing a sense of continuity to an ever-changing college population. Some of the more

important and meaningful Agnes Scott traditions are:

**HONORS DAY.** Recognition of high academic achievement in the previous year is given to sophomores, juniors and seniors on Honors Day during the early fall.

**BLACK CAT.** In the traditional Black Cat celebration early in the fall, the campus community showcases its talent in drama, song, and artistic endeavor to produce a celebration honoring the Freshman Class.

**INVESTITURE WEEKEND.** Senior rights and privileges are officially recognized on this autumn day at a capping ceremony in Gaines Chapel. On Sunday there is a community church service held in Gaines Chapel.

**FOCUS ON FAITH.** A guest speaker is invited to hold religious lectures and informal discussions with students.

**SOPHOMORE PARENTS WEEKEND.** Parents of sophomores are invited to the campus during winter quarter to visit their daughters. Special activities are planned to introduce them to campus life.

**FOUNDER'S DAY.** The birthday of George Washington Scott, founder of the college, is observed in late February.

**JUNIOR JAUNT.** The junior class sponsors activities in which the entire campus community participates to raise money or to become involved in a community problem.

**MORTAR BOARD TAPPING.** A candlelight ceremony is held each spring, during which rising seniors are tapped for this national honorary organization on the basis of their scholarship, leadership, and service.

**CAPPING.** At the end of the year the seniors present their caps and gowns to the juniors in a ceremony recognizing the rising senior class.

**COMMENCEMENT.** The annual graduation exercises in June mark the end of the seniors' years at Agnes Scott.

ACADEMIC  
REGULATIONS  
AND  
POLICIES

## ACADEMIC REGULATIONS

The entire section of Academic Regulations has not been reprinted for this addendum. All students should consult the xeroxed copies of this section of the 1983-85 Student Handbook on reserve in the library to familiarize themselves with academic regulations, with the exception of the following:

**THE GRADING SCALE.** In the fall of 1984, Agnes Scott changed from a 3.0 to a 4.0 grading scale. Academic regulations presently written in terms of a 3.0 scale in the 1983-85 Student Handbook are no longer current and must be converted to a 4.0 scale.

**PREPARATION OF PAPERS.** Because of the revisions in the 1984 Modern Language Association Handbook for Writers of Research Papers (MLA Handbook), the information about footnotes and bibliographies in the 1983-85 Student Handbook is no longer current. Each member of the freshman class will be asked to purchase the 1984 MLA Handbook. This handbook will be available for all freshman English students, including English 101 and 102 students. The faculty advises students not to sell these books at the end of their freshman years, but rather to keep them for reference during the entirety of their college careers. It is important for students to consult with faculty in other departments to learn about methods of documentation which may be required for disciplines other than English.

## GUIDELINES FOR CROSS REGISTRATION AMONG UNIVERSITY CENTER MEMBER INSTITUTIONS.

The purpose of cross registration is to provide opportunities for enriched educational programs by permitting students at any University Center Institution to take courses at any other member institution.

1. Each student desiring to cross register must have the recommendation of the chief academic officer or his/her designated representative at the home institution and the approval of the designated representative at the host institution. The home institution is the institution at which the student is principally enrolled and the host institution is the one at which the student is cross registered.
2. Cross registration may be pursued for courses not offered at the home institution for the given term.
3. A student may cross register only for courses for which he/she is eligible and has met the prerequisites as defined by the home and host institutions.
4. A student may not cross register for more than a total of 18 semester hours or 30 quarter hours. Exceptions may be considered by the designated official at the home institution. A qualified student may cross register in a maximum of two courses per term and the combined load may not exceed the full-time load on the home campus.
5. Any course required for a major must be approved by the department of the home institution prior to cross registration.
6. First priority in registration will be given to students of the host institution;



cross-registration students will be accepted on availability of space and after the home students have been considered.

7. The academic regulations and rules of conduct of the host institution will apply to cross registrants. The host institution will determine whether its rules have or have not been violated. The home institution will also impose such penalties as it deems proper when violations occur.

8. Courses taken in cross registration will appear for credit on the transcript of the home institution, with notation as to where the course was actually taken and the grade earned.

9. For all courses taken, the tuition and fees will be at the rate of the home institution and paid to the home institution.

10. Cross registration does not apply to summer sessions at any of the member institutions.

11. Decisions concerning course offerings will be made according to the policies of the host institution and need not take into account the enrollment or potential enrollment of visiting students in that course.

12. Cross registration will normally be limited to undergraduate students and undergraduate curriculum during the experimental study. However, with the concurrence of both the home and host institutions, exceptions may be made to include graduate programs and graduate students.

13. Cross-registration students may use such facilities on the campus of the host institution as are essential to the completion of the cross-registered course.

14. The cross-registration program as described above will be an experimental program for three years, during which time there will be an ongoing evaluation.

## READERS SERVICE

Boarding Students may take reserve books out of the library at 9:30 p.m. on Sundays through Thursdays and at 3 p.m. on Fridays and Saturdays. The books must be signed out at the Circulation Desk after these times. The books are due one-half hour after the library opens the following day. They should be returned to the Circulation Desk.

Commuting Students may take reserve books with orange cards out of the library at 2 p.m. Mondays through Fridays and at any time on Saturdays and Sundays. These books are due at 9:30 a.m. the following morning. They should be returned to the Circulation Desk. Exception: books with orange cards checked out on Friday are not due until 9:30 a.m. Monday.

Commuting students may take out books having blue cards in them, but must follow the same regulations for them as boarding students.

THE  
JUDICIAL  
BODIES

## I. HONOR COURT

Honor Court is the judicial body of the Student Government Association whose purpose is to uphold and regulate the Honor Code. The Court also serves to enforce the Honor System and has jurisdiction in matters injurious to the interests of the college.

Members are elected by the student body and consist of the following: a senior president, a senior vice president, a junior secretary-treasurer, and a board consisting of two members from each class — with one freshman elected in the fall — all holding one position on the Court, and two Return-to-College students (RTC's) to share one position.

### HONOR COURT OATH OF OFFICE

*As a member (or as an officer) of the Honor Court of Agnes Scott College, I do solemnly swear, being ever mindful of the responsibility vested in me by the college, that I will strive in all my work to keep free of personal prejudice; that I will always hold before me the ideals of the Honor Court and of Agnes Scott, and will endeavor continually to bring them to full realization.*

#### A. Jurisdiction

All students are expected to meet all responsibilities in accordance with the principles of the Honor System.

##### 1. Academic Jurisdiction

Honor Court has jurisdiction over all violations of the Honor System of an academic nature, including (but not limited to) cheating, plagiarism and lying in official matters.

Following are some general guidelines for academic regulations (for complete regulations see **ACADEMIC REGULATIONS**, on reserve in the library):

- a. Pledge. On any graded homework, paper, quiz, test, or exam, each student must write the word "pledged" and sign her name to signify that she has neither given nor received aid on the assignment.
- b. Take-home tests. Take-home tests are a special privilege for Agnes Scott students, and they should be administered and taken with care and consistency. All take-home tests are to be given and returned in a sealed envelope, taken in the time limit set by the instructor (ordinarily not to exceed two hours), and taken in one uninterrupted sitting. Each student should pledge her test. No test material is to be placed in campus mailboxes. The instructor must indicate the number of days (not to exceed seven) that the student will have to take the test.
- c. Talking about tests. To insure that no student receives an unfair advantage on a make-up test or on a self-scheduled exam, no student should discuss a graded assignment, quiz, test, or exam until the professor gives permission to do so. If the professor makes no comment one way or the other, assume you cannot discuss it. A student may not even say how much time it took to take the test.
- d. Examinations. Agnes Scott students have the privilege of self-scheduled examinations. Students may take any examination they choose at any of the

designated times within the week specified for quarter examinations. The success of this procedure depends on the students' responsibility to the Honor System and on their knowledge of the exam regulations. As a student living in the Agnes Scott Community, you are on your honor not to ask for or give any information before or after you have taken an examination. This rule is in effect throughout the entire examination period and applies to all examinations, INCLUDING SCHEDULED EXAMS. There are several important regulations that apply to the examination period:

i. Exams are not to be taken in any place other than rooms announced for a particular period. Students must be thoughtful in leaving and entering the examination room throughout the examination period.

ii. There should be no books or notes in rooms other than those designated for open book examinations. No eating, drinking, or talking is allowed in examination rooms. The use of recording devices, tape players or radios (i.e. "boxes" or "Walkmans") is prohibited in examination rooms.

iii. All examinations must be taken in intact blue books. Students must be sure to sign the HONOR PLEDGE and to place the copy of the exam questions, the blue book, and all used scratch paper in the brown envelope. Exam envelopes must be sealed in the examination room, and then turned in to the designated room in Buttrick. All examinations should be completed by the end of the exam period at 11:30 or 4:30. Students are allowed fifteen minutes after the bell to return examinations to the designated room in Buttrick. Grades will be lowered for exams turned in after the indicated time. If a student finds she has inadvertently taken a copy of the examination away from an examination room, she should immediately turn the copy over to the Dean of the College, who will notify the Honor Court President.

iv. If a paper is given in lieu of an examination, faculty members should have these papers turned in to the Office of the Dean of the College for the sake of convenience and security. Such papers are due at the end of the last exam period. No tests or take-home examinations are to be given during the examination period. This excludes projects and examinations requiring special equipment and localities.

v. Examination Procedure. Complete a separate envelope and attached card for each course in which you have a self-scheduled examination. Exam envelopes with attached cards may be purchased in the bookstore. Fill out the envelope and attached card. Do not remove the attached card. Give the exam envelope to your professor on the specified date prior to the examination period.

For self-scheduled examinations, envelopes will be distributed in Room G-25 of Buttrick Hall, 20 minutes before the scheduled time of the beginning of examinations (8:40 a.m. or 1:40 p.m.). Envelopes containing examinations will be divided alphabetically by students' last names and will be placed on tables by members of the faculty. If you are late in picking up the examination, you will not be allowed extra time. A student may not study or talk after she has picked up her exam envelope. No books and notes are to be taken to the second and third floors of Buttrick or Campbell.

If a boarding student becomes ill while taking an exam, she must go to the Health Center immediately if she wishes to retake the exam without penalty. She should notify a faculty member on duty of her illness and leave the partially completed exam with him or her. A commuting student should notify the faculty member of her illness, leave the partially completed exam with him or her and go to the Office of the Dean of the College immediately.

Students who have duties to perform under the Financial Aid program will be expected to meet these responsibilities during the examination period. Students will be notified by their immediate supervisors at least two weeks in advance of the examination period of their work obligations during that time. They must accommodate this obligation in their exam schedules.

Examinations in classes where there are more than 40 students must be taken before specified dates which will be announced and posted. Students are responsible for reading the bulletin boards and for taking these examinations at the appropriate times.

A few examinations are specially scheduled and must be taken at a particular time and place. A list of these courses and the dates of examination will be posted in Buttrick lobby and in the mailroom. Do not prepare an envelope for these courses. A student will be excused from a scheduled exam only if she is in the infirmary or if she has the permission of the Dean of the College.

If you find that you have failed to comply with any of these regulations, you should report this at once to the Dean of the College or to a member of the Honor Court. At all times, each student must consider her obligation to the Honor System and have consideration for her fellow students.

e. Preparation of Papers. The principles of the Honor System are intended to allow the student the necessary freedom to prepare her papers and to respect her desire to set forth in her work her own ideas. The principles are interpreted to mean:

i. that a student may freely discuss ideas with others, but she must organize the material and express her ideas in the paper without help from others.

ii. that no rewriting or editing of a student's work by another is allowed. Thus, a student may not ask another person for help with wording, punctuation, or other grammatical techniques. Only help with typographical errors is permissible. Only obvious typographical errors may be corrected. For example, the successive repetition of a word or the scrambling of letters may be corrected as illustrated by the following sentence: *hte boy went the store* may be corrected to *The boy went to the store*. Correction of excessive or deficient punctuation is not permitted.

iii. that a student should acknowledge by appropriate documentation the ideas, phrases, and sentences borrowed from the sources used.

iv. that it is the responsibility of the individual instructor to define the nature and purpose of each paper assigned and to clarify to what extent and in what manner sources (e.g. texts, comments of fellow students) may be used. Each student is urged to ask the instructor what limits are placed on the use of sources for each assignment.

f. Plagiarism. Plagiarism as defined by the Random House Dictionary (1968) is "the appropriation or imitation of the language, ideas, and thoughts of

another author, and representation of them as one's own in this manner." It is not just forgetting to put quotations around borrowed phrases. Plagiarism includes taking another's ideas and rephrasing them in one's own words, without acknowledging the source of those ideas. Plagiarism is contrary to the academic purposes of Agnes Scott.

The above statements are a general guide to the preparation of papers. An instructor may, however, ask or allow a student to prepare her paper differently. **EACH STUDENT SHOULD BE SURE SHE UNDERSTANDS THE ASSIGNMENT BEFORE PROCEEDING WITH THE COMPOSITION OF HER PAPER.**

## 2. Other Jurisdiction

Honor Court has jurisdiction over other violations, including — but not limited to — violations of the Drug Policy and stealing (for example, library books, property of others, etc.).

Following are some general guidelines for some of the regulations concerning the above violations (for complete regulations see **SOCIAL REGULATIONS AND POLICIES**):

- a. Illegal Drugs. Agnes Scott upholds the laws concerning illegal drugs. Possession or transfer (including gifts) of marijuana, heroin and LSD is illegal under the federal laws and the laws of the state of Georgia.
- b. Alcoholic Beverages. Agnes Scott supports the laws concerning the consumption of alcoholic beverages. The legal age for purchasing alcoholic beverages is 20, as of Sept. 30, 1985. Effective Sept. 30, 1986, the legal age will be 21. It is against the law in Georgia either to sell or to furnish alcoholic beverages to anyone under legal age. It is illegal to appear in an intoxicated condition or to evidence boisterous or vulgar behavior on any public street, in any public place, in any private residence other than one's own or in any mode of transportation. It is unlawful to drink alcoholic beverages in automobiles — parked or moving — on the streets, highways, or alleys of Decatur.
- c. Proper Identification. Using another person's or lending one's own identification for the purpose of obtaining alcohol is a violation of the Georgia State law.

## B. Due Process

1. The president of Honor Court investigates each case thoroughly before charging a student and bringing her before the court. Such an investigation may include meetings of the president with others connected with the case (e.g. appropriate dean, professors, witnesses, etc.).
2. Two members of Honor Court (usually the president and one other member) must be present at discussions of the case with students involved.
3. After conducting an investigation which indicates a student's probable violation of the regulations of the College, the president of Honor Court and/or other members of the Court designated to do so will present that student with a written copy of the charges against her.
4. The student charged with an offense will be told by the Honor Court representative that she has at least forty-eight hours to prepare for an appearance before the Honor Court. The student may, if she wishes, waive the time

element and request an earlier hearing before Honor Court.

5. The student has the right to be present at the Honor Court hearing of her case.

6. She may submit a prepared statement to be read at the meeting of the Court.

7. The student who has been accused has the privilege of bringing to the Honor Court a witness who may contribute pertinent information to the case. She is also within her rights to know the source of the accusation.

8. Honor Court must have a quorum of eight members to vote. When the penalty of probation is recommended, there shall be no more than two negatives or three abstentions, or a combination of one negative and two abstentions.

b. When the penalty of suspension or expulsion is recommended, there shall be no more than one negative or two abstentions.

c. All other decisions will be by majority vote.

9. Any alleged violations of the Honor System arising during vacation period or at any other time when the Honor Court cannot be called shall be dealt with by the president of the Student Government Association and the president of the Honor Court, in cooperation with the Administrative Committee when necessary.

10. Honor Court shall impose penalties subject to the following procedures:

a. When the penalty of disciplinary probation for violation of social regulations is administered by the Honor Court, it shall be the duty of the president to inform the Administrative Committee.

b. When the penalty of suspension, dismissal, or disciplinary probation for violation of academic regulations is recommended, the decision shall be submitted to the Administrative Committee for approval.

### C. Penalties

The Honor Court judges offenses and gives penalties. In flagrant cases the decision of Honor Court is subject to review and approval by the Administrative Committee. Possible penalties for violations are:

1. Restriction Of Privileges

a. Restricted Key Privilege. Under this penalty a student may not be off campus after 12 midnight on a week night or 2 a.m. on weekends. This penalty will last for a period of four days.

b. Restricted Campus. Under this penalty a student may not leave campus for a determined number of days.

c. Exam Privilege. For violation of exam procedure a student may lose the right to take exams when she pleases, but instead be required to schedule them with the office of the Dean of the College and then adhere to this schedule.

Honor Court reserves the right to give the following penalties in addition to those above.

2. Plagiarism Workshop. In the case of a plagiarism violation, Honor Court reserves the right to require the student to participate in a plagiarism workshop directed by a professor.

3. **Warning File.** Under this penalty, a student's name may be placed on an active warning file. The length of the active warning file period is determined by Honor Court. If the student violates the Honor System during this active period, her previous case may be referred to as evidence for the necessity of more serious action. Following the duration of the active period, her record may be reviewed at Honor Court's discretion. Students will be notified when their names are placed on warning file.

4. **Probation.** Under this penalty, notification automatically goes to the student from the president of Honor Court and to the student's parents from the president of the College or the Administrative Committee. If the student violates the Honor System during the active period of her probation, her previous case may be reviewed as evidence for the necessity of more serious action.

a. **Disciplinary Probation For Violation Of Academic Regulations.** Given for serious violation of academic regulations, this penalty is recommended to the Administrative Committee by the Honor Court for approval and enforcement.

b. **Disciplinary Probation For Violation Of Social Regulations.** Given for serious violation of social regulations, this penalty may include any restrictions on activities and extracurricular engagements which the case warrants.

5. **Suspension And Dismissal.** For a major violation of academic or social nature, Honor Court may recommend suspension or dismissal. Suspension is made with a stipulated time of return; the student is automatically reinstated in good standing if she so desires. Dismissal is made without a time length for return, and readmission occurs only after the student has applied to the college again. In cases of suspension or dismissal, the Honor Court must recommend this penalty to the Administrative Committee for final approval.

6. **Other Penalties.** In cases where Honor Court feels that none of the above penalties are appropriate, other disciplinary action may be taken. All such penalties are subject to review by Administrative Committee.

#### **D. Method of Appeal**

1. In the event the Honor Court determines that a student is guilty of the charge that has been brought against her, the student must be informed of her right to appeal the decision.

2. A student may appeal a decision of any judiciary body only once and only to the next higher court. Declaration of the intention to appeal must be made to the presiding officer of the court whose decision is being appealed within forty-eight hours after being informed of the court's decision. The student should file a statement of her intention to appeal with the appropriate appeal body within three days after her case has been decided.

3. In appealing a case from the Honor Court, the student has two possible channels of appeal:

a. She may appeal to the student body, which will be called to judge her case. A majority of two-thirds of the students voting shall be required to censure or revoke a decision of an organization of the Association. In order for a decision of an organization be censured or revoked, the issue must be posted one week before the vote.



- b. She may appeal her case to the Administrative Committee.
4. If the student appeals to the Administrative Committee, this committee shall within seven days review all facts and circumstances relative to the case at hand. This involves hearing from the president of Honor Court and/or other designated representatives of that body who would bring the charges clearly to the attention of the Committee. The person or persons who originally brought the charge may be asked to appear before the Committee. The student who has been found in violation shall also appear. She may bring an advisor or advisors who have been chosen to help with presentation of the case and any witness who may wish to present information pertinent to the case in her behalf.
5. The judgement of the Administrative Committee is final since this body, under the bylaws of the Board of Trustees, is vested with both the authority of the faculty and the Board of Trustees in matters of discipline.
6. A careful digest of the salient facts of the hearings and the final disposition of the case shall be preserved in the minutes of the Administrative Committee.
7. If the student does not seek an appeal, the Administrative Committee will act on recommendations of Honor Court. The president of Honor Court will present the case. The student has the right to appear before the Committee to answer questions of its members and to speak her case. The judgement of the Administrative Committee is final.

## FUNCTIONS AND POWERS OF THE ADMINISTRATIVE COMMITTEE

The Administrative Committee of the college is given the responsibility of:

1. Reviewing and approving recommendations of Representative Council which affect the powers and philosophy of Student Government, or which pertain to major regulations concerning student welfare.
2. Acting upon recommendations of Honor Court.
3. Imposing the penalty of administrative probation in situations involving a student's failure to meet the standards and expectations of the college community; or, requiring the withdrawal of any student whose presence is thought to be injurious to the interests of the college community.
4. Assuming original jurisdiction in student-initiated disciplinary actions in which the Committee feels that justice has not been served.
5. Imposing the penalties of dismissal and suspension.

### MEMBERS OF THE ADMINISTRATIVE COMMITTEE

The President of the College(Chair)

The Dean of the College

The Dean of Students

The Registrar

Four members of the Faculty

President of the SGA

President of the Honor Court

President of the Interdormitory Council

## E. Student Status

All permanent records at Agnes Scott College and all transcripts issued by the college shall carry a statement of the student's graduation or a statement of the status of the student at the time of last attendance. Student status may be designated as:

1. Good standing. This signifies that the student is eligible to continue or to return; it signifies that the student is on neither academic nor disciplinary probation.
2. Probation. A middle status between good standing and suspension or dismissal, probation covers a stated trial period during which time it is determined whether the student should be returned to good standing or should be dismissed or suspended for failure to meet the requirements. Probation shall be noted as either academic or disciplinary.
3. Suspension. Suspension is an involuntary separation of the student from the College; it implies and states a time limit when return will be possible. Suspension shall be noted as either academic or disciplinary.

4. This is also an involuntary separation of the student from the College; it may or may not be permanent, but it does not project a definite time of eligibility to return. Dismissal shall be noted as either academic or disciplinary.

The statements and definitions noted above are according to guidelines prepared by the National Center for Educational Statistics and the American Association of Collegiate Registrars and Admissions Officers for the U.S. Department of Health, Education, and Welfare.

Academic probation at Agnes Scott College is imposed by the Committee on Academic Standards on a student whose work is below minimum standards.

Disciplinary probation may be imposed by Interdormitory Council or by Honor Court for serious violations of social regulations. Disciplinary probation are also given for serious violations of academic regulations, in which case the probation is imposed by the Administrative Committee upon recommendation by Honor Court.

Suspensions at Agnes Scott College are imposed by the Administrative Committee. In the case of disciplinary suspension, the action is usually taken after a recommendation from the Honor Court. The terms of a suspension include a definite time limit and a definite date after which return to college will be possible.

Dismissal is imposed by the Administrative Committee. Disciplinary dismissal action is usually taken upon recommendation from Honor Court.

## F. Administrative Dismissal

A student whose conduct indicates that she is not in sympathy with the ideals and standards of the College or that she is not mature enough for its programs may be asked to withdraw. In such cases the judgement of administrative officers is sufficient, and it is not necessary that specific reasons be given.

The College maintains the right to enter a student's room for the purpose of maintenance, fire, safety, and upholding college regulations and policies.

## II. INTERDORMITORY AND DORM COUNCILS

### A. Jurisdiction

Interdormitory Council has both executive and judicial powers. As an executive body, its function is to coordinate and consolidate activities of the residential units, serving as a liaison between the dormitories and the Dean's Staff.

Interdormitory Council in its judicial capacity constitutes the court of appellate jurisdiction in referrals and appeals from the Dormitory Councils.

Dorm Council has both executive and judicial powers. As an executive body, Dorm Council decides such policies as are necessary for the smooth functioning of the residential units. As a judicial body, Dorm Council has primary jurisdiction in matters concerning dormitory life directly.

### B. Penalties

#### 1. Oral and Written Warnings.

2. Infraction System. Under our Honor System, Interdormitory Council would like to consider each breach an individual case; but for the sake of expediency, it is necessary to set up some automatic penalties. The system of minor penalties is in the section regarding General Regulations.

3. Restricted Key Privilege. Under this penalty a student may not leave campus after 12 midnight. This penalty will be subject to the discretion of the Dormitory Council.

4. Restricted Campus. Under this penalty a student may not leave campus for a determined number of days. A standard restricted campus penalty consists of four days and three nights — extending from 8 a.m. Saturday to 8 p.m. Tuesday or from 8 a.m. Wednesday to 8 p.m. Saturday.

Individual Dormitory Councils are allowed to give the above penalties. Any case constituting a more serious penalty may be referred to Interdormitory Council, which may give the following penalties in addition to the above:

#### 5. Warning File

#### 6. Disciplinary Probation For Violation Of Social Regulations

Explanation of the above penalties may be found under Honor Court Penalties. Any further jurisdiction on a case is referred to Honor Court. The president of Interdormitory Council will notify the involved student of her penalty.

### C. Judicial Process

1. Most cases are heard by the individual Dormitory Councils. Dormitory Council has primary jurisdiction in cases involving the alcoholic beverage policy, the smoking policy, parietyals and general dormitory regulations. Dormitory Council reserves the right to refer a case to the Interdormitory Council if its members do not feel justified in handling it.

2. A student may appeal an automatic penalty to Dorm Council as listed in the section regarding general dormitory regulations. She should notify her Dorm Council President of her intention to appeal within forty-eight hours after the penalty has been given.

3. A student may appeal a decision made by Dorm Council to the Interdormitory Council. She should notify her Dorm President of her intention to

appeal within forty-eight hours after her case has been decided.

4. In an appeal of a Dorm Council decision to the Interdormitory Council, the student should file a written statement of her intention to appeal with the president of Interdorm within three days after her case is appealed.

5. In a case where Interdormitory Council has primary jurisdiction, the president of Interdorm investigates the case with the help of the vice president or another Interdorm member. The president then presents the case to the Interdormitory Council. A nonmember of Interdorm, such as a witness, may present the case; however, she may not remain at the meeting after her presentation.

6. The student charged with an offense may appear before Interdormitory Council to answer questions if she wishes. Arrangements to do so should be made with the Interdormitory Council President.

7. The case is heard at the following meeting unless fewer than two days has elapsed to prepare the case or extenuating circumstances necessitate postponement. Then, the case is postponed by the Interdormitory Council President.

8. Interdormitory Council must have a quorum of ten members to impose a penalty. Only Interdormitory Council members and judicial members of Interdormitory Council shall hear the case. A simple majority vote is sufficient to impose all penalties except disciplinary probation.

9. A two-thirds majority vote of the Interdormitory Council members hearing the case is required to impose disciplinary probation.

10. The Interdormitory Council vice president shall present precedent cases for the purpose of suggestion only. A penalty is considered for the individual case and not necessarily imposed according to precedent.

11. The Interdormitory Council President has no vote except in the event of a tie.

12. A student may appeal a decision of the Interdormitory Council to Honor Court, but the student should notify the president of Interdorm of her intention to appeal within forty-eight hours after her case has been decided.

13. The student should file a written statement of her intention to appeal to the president of Honor Court within three days after her case has been decided.

SOCIAL REGULATIONS  
AND  
POLICIES

In accordance with Agnes Scott's desire to encourage and recognize individual maturity and responsibility, only those social regulations which are necessary for the smooth functioning of the college and the well-being of the students are delineated. It is expected that in all cases students will conduct themselves with propriety and exercise good judgment so that their behavior will bring credit both upon themselves and upon the College. The social regulations which follow are designed to enhance those aspects of the Agnes Scott atmosphere which are considered essential.

In addition to the specific standards set forth, and beyond the areas they govern, it is assumed that students will follow the dictates of common sense and will exhibit a healthy respect for their own safety.

## ALCOHOL POLICY

Alcoholic beverages are permitted on the Agnes Scott campus, in compliance with Georgia and Decatur laws. These laws are as follows:

### Georgia

1. The legal age for purchasing and possessing alcoholic beverages is 20. It is against the law to either sell or furnish alcoholic beverages to anyone under the legal age.
2. It is illegal to appear in an intoxicated condition or to evidence boisterous or vulgar behavior on any public street or in any public place, in any private residence other than one's own, or in any mode of transportation. Bottles of alcohol with broken seals cannot be kept in cars.
3. It is illegal to misrepresent age in any manner for the purpose of obtaining alcohol.

### Decatur

1. It is unlawful to drink alcoholic beverages in automobiles — parked or moving — on the streets, highways, or alleys of the city.

Alcohol is restricted to campus-wide social functions held in designated areas as coordinated and evaluated by the Board of Student Activities and as approved by the Dean of Students, and to designated areas of the dormitories.

Designated areas for alcohol are:

- a. Dormitory rooms: consumption, preparation, and storage.
- b. Hall kitchens: consumption, preparation and storage.
- c. Designated drinking lounge in each dormitory: consumption, preparation, and storage.

The lounges will be open for organized groups Mondays through Thursdays with notification to the Dorm president. When transporting alcoholic beverages to the designated parts of the dormitories, students must carry them in a bags or similar coverings, unless transporting them between dorm rooms or from the kitchen to dorm rooms.

Hall and lobby parties involving the consumption of alcoholic beverages are prohibited.

Alcohol and alcoholic beverages must be covered when they are transported outside of dorms.

The Hub will be open for the consumption of alcoholic beverages from 10 p.m. to 2 a.m. seven nights a week.

**Students May Not Drink Alcoholic Beverages In Any Part Of The Dorms Except In The Designated Areas, Or In Any Area Of The Grounds Except Designated Areas At Campus-Wide Functions.**

Student Government funds may be used for the purchase of alcoholic beverages at any function held on or off campus and sponsored by the College or any organization within the College in accordance with the following guidelines:

1. In order to facilitate the efficient processing of the alcohol requisition forms, they will be available from the president of the Board of Student Activities upon completion of activity approval forms. Requisition forms must be submitted no later than one week prior to the date of the function. At the beginning of each quarter, organizations are advised to submit a proposed agenda of events which will require alcohol.
2. Completed alcohol requisition forms will be submitted to a sub-committee designated by Rep Council. This sub-committee may be the executive committee, as they meet regularly, or other members of Rep. The treasurer should be a member of this committee as review of the organization's initial itemized budget as well as the current balance is necessary.
3. Upon establishment of the organization's itemized budget, the SGA treasurer will ensure that only a reasonable portion of the money allotted for refreshments at campus-wide functions will be for alcohol.
4. It will be understood that the Agnes Scott alcohol policy and honor system will be enforced at all functions where alcohol is served.

Only a student 20 years or older may serve alcoholic beverages, and a non-alcoholic beverage must also be served at the function. Alcoholic beverages which may be served at campus-wide functions are beer, wine, and spiked punch.

Do not B.Y.O.B. to on-campus social functions. Alcoholic beverages are not to be transported into or away from the designated area of the social function nor are alcoholic beverages to be transported to the functions except by authorized persons of the sponsoring board.

Students are responsible for exemplifying high standards of conduct so their behavior will not be detrimental to themselves, to their fellow students, or to the College. Students are similarly responsible for insuring that guests are aware of the expected standards of conduct.

The first violation by a student of legal drinking age of the Agnes Scott Policy Regarding the Use of Alcoholic Beverages will be referred directly to Dormitory Council. The Dormitory Council will refer to Interdormitory Council any case involving a second infraction. Any subsequent violations will be referred automatically to Honor Court. As is the practice with any particularly serious or flagrant violation of the policy, Dormitory Council reserves the right to refer any such case involving this policy to a higher court than the one stipulated above.

The first violation of the Agnes Scott Policy Regarding the Use of Alcoholic Beverages by a student **NOT** of legal drinking age shall be referred directly

to Honor Court. Students of legal drinking age who sell or furnish alcohol to students not of legal drinking age will be referred directly to Honor Court.

**As Always In Matters Of Student Policy, The Dean Of Students And/Or The Administrative Committee Has The Right To Rescind This Privilege At Any Time.**

## DORMITORY POLICY

Each dormitory has a dorm president and a dorm council. There is also a senior resident or resident assistant who is a member of the Dean of Students' staff in each dorm and who is available for conferences and consultation. In case of an emergency, the senior resident or the dorm president should be notified immediately. The following regulations have been established to insure thoughtful living in the dormitories. Each student is responsible for promoting a spirit of consideration.

### A. Key Policy

At the beginning of the year students are issued keys to their respective dormitories. All dorms (with the exception of Winship) are locked until 6 pm. The lobbies are open, with a hostess on duty, from 6 p.m. until 12 midnight (1 p.m. until 12 midnight on Sundays). At all other times, guests may call for students from phones located inside the lobby doors. Students are not to let **ANYONE** into the dorms except other students or their personal guests. Agnes Scott workmen must be accompanied by a student, maid, senior resident, or resident assistant. If there are questions, call Public Safety.

If a student loses her key she should report it **IMMEDIATELY** to her senior resident or residents' assistant, who will then report it to Public Safety and the Dean of Students' Office. Lost dorm keys will be replaced for a \$50.00 fee. There is a \$5.00 replacement fee for lost room and closet keys.

If a student returns to campus after the dorm closes and does not have her key, she should go to the Public Safety Office. A Campus Police officer will then let her into her dorm.

Hopkins dormitory, which houses only upperclassmen, is kept locked at all hours of the day. Although lobby hours are consistent with those elsewhere on campus, males must always be accompanied by a student, as there is no hostess. There is no senior resident in Hopkins.

### B. Electrical Appliances

1. No changes or additions may be made in the wiring or electrical fixtures in any room without approval from the college electrician. Care should be taken not to overload the existing circuits.

2. No extensions may be used from the hall plugs to the rooms.

3. Electrical Appliances, such as hot plates and irons, are to be used only in the places specially equipped and designated for their use in each dormitory. Electrical appliances are not to be used in students' rooms.

### C. Fire Drills

Fire drills are conducted throughout the year by the Interdormitory Council.

1. Fire Drill Procedure is as follows:
  - a. Close all windows, turn on lights, and raise shades.



- b. Put on coat and shoes and carry a wet washcloth.
  - c. Close door when leaving room.
  - d. Get fire buddy and go to designated area as quickly as possible. Students in the building who do not respond will receive a penalty.
2. Ringing the fire alarms in the dormitories except in case of actual fire is a serious offense.

#### **D. General Dormitory Regulations**

1. Quiet Hours. Students are expected to show consideration at all times for those studying or sleeping in the dormitories and are expected to be reasonably quiet in the halls. Quiet Hours are to be observed by all students Sunday through Thursday from 7 p.m. to 7 am. During this time, radios and televisions should not be heard outside of students' rooms. There will be a half hour break from Quiet Hours on the halls from 10:30 p.m. to 11 pm. Although Quiet Hours are not enforced on weekend nights, they will be enforced from 12 midnight to 10 a.m. Saturday and Sunday mornings. The policies regarding Quiet Hours will be consistent and uniform throughout the campus.

Each student is responsible for maintaining Quiet Hours on her hall, but the dorm council member has ultimate authority on the hall. If a student is disturbing others around her, she will receive two warnings before an infraction is given. The first warning may be given by another student after she informs a dorm council member of her intentions. The second warning comes from a dorm council member. If the disturbance continues, the student will receive one infraction. If the same student, after receiving one infraction, must be warned again within two days she will receive only one warning before an infraction is issued. Persistent noise problems will become a dorm council case.

2. Hostess Duty. Each student within a dormitory is responsible for taking hostess duty for at least one shift Friday or Saturday night of every quarter. The Dormitory Secretary will post a hostess duty schedule at the beginning of each quarter. If a student misses her hostess duty she will receive a standard campus, be given an additional hostess duty, and be expected to pay the student who replaced her at the minimum wage rate. If the additional hostess duty is missed, more stringent action will be taken. Seniors in freshman dorms are exempted from hostess duty. Dorm Council members are also exempted as they may be required to replace students who fail to take their hostess duty, if no other substitute is found.

3. Phone Co-op. Each student is responsible for taking co-op at least one night of every quarter. The hours for phone co-op are 7:30 p.m. to 10:30 p.m. Sunday through Thursday nights. A schedule will be posted at the beginning of every quarter.

a. If a student misses her phone co-op she will be given one infraction and an additional co-op. If the second phone co-op is missed, two infractions will be issued.

b. This Policy holds for all dorms with the exception of Hopkins, halls that have elected to drop phone co-op, and the split halls of first Inman and Walters. There will be no phone co-op on these halls because of the small number of students living in them. Seniors in freshman dorms are exempted from phone co-op. Dorm council members are also exempted as they may be

required to replace students if other substitutes are not found.

c. If for some reason (such as a large number of seniors on a hall) the hall does not wish to have phone co-op, the hall should present its reasons to the Dormitory Council, which in turn takes the request to Interdorm, which makes the final decision.

4. Mandatory Dorm/Hall Meetings. Dorm and Hall meetings will be scheduled throughout the quarter as deemed necessary by Interdormitory Council or by the Dormitory Councils. Each student is expected to attend. If a student misses a mandatory Dorm or Hall meeting without an excuse, she will receive two infractions. If, for some reason, a student must miss a Dorm meeting, she may be excused by the Dorm President before the meeting. If a student must miss a Hall meeting, she may be excused by a hall dorm counselor.

5. Violations of the alcoholic beverage policy, parietals, and the smoking policy will result in automatic dorm council cases. As explained above, infractions may be given for violations of the general dormitory regulations. When a student has accumulated three infractions she automatically receives a standard campus.

#### E. Guests

Guests of fall quarter freshmen must be in by dorm closing. Guests of upperclassmen or winter and spring quarter freshmen may obtain guest I.D.s if they wish to return after dorm closing hour and wish to be let in by a security officer. Guest sign-out cards and guest I.D.s may be obtained from the Senior Resident or Resident Assistant.

1. Any guest who wishes to stay on campus more than two nights must receive permission from the Senior Resident, Resident Assistant or any other member of the Dean of Students' staff.

2. For convenience in receiving phone calls, the hostess should notify the switchboard operator of her guest's extension number.

3. Students who have prospective students as guests are asked to consult the admissions office in advance.

4. Meals for guests may be bought in the dining hall.

5. Except during parietal hours, men may visit only in the lobbies or parlors of the dormitories during the afternoon and evening until closing hour. Men may only be present within the living areas when helping students move in (or out), carry heavy trunks, etc. If such a situation arises after classes have started, special permission must be obtained from the Senior Resident, Resident Assistant, or Dormitory president, and the hostess on duty should be notified that a male is in the living area.

#### F. Lobby Hours for Males

Male guests are allowed in the lobbies from 12 noon to 12 midnight on weekdays and from 9 a.m. to 12 midnight on Saturdays and Sundays, but they must be escorted when the doors are locked.

#### G. Local Telephones

1. Agnes Scott has a switchboard system through which calls may come into campus between 8 a.m. and 12 midnight.

2. Calls can be made out at any time.

3. All rooms are provided with private telephones.

## H. Parietals

Men are allowed to visit students' rooms on Friday evenings from 6 p.m. to 12 midnight, on Saturday afternoons and evenings from 1 pm to 12 midnight and on Sunday afternoons from 1 p.m. to 6 pm.

1. Each student must sign her guest in and accompany him to and from the lobby. No male may come to a room unescorted; he must call for a student from the lobby.

2. Males must use the men's restroom in the lobby.

3. Male guests must abide by our policies with regard to alcohol, drugs, fire drills, quiet hours, etc. It is the student's responsibility to inform her guests of these policies.

4. Violation of any of these rules will result in a Dormitory Council case.

## I. Pets

Students are not allowed to keep any pets except fish in the dormitories.

## J. Sign Out

Regulations concerning signing in and out are for the safety of the students. Students are encouraged to leave information as to their whereabouts and must sign in and out under the following conditions: Fall quarter freshmen must sign out, return to their dorms, and sign in by 12 midnight Sunday through Thursday. Although there are no curfew hours on Fridays and Saturdays, they must still sign out. Permission for exceptions to this procedure must be requested in advance through the Senior Resident, Resident Assistant, or president of the dormitory.

1. Fall Quarter Freshmen:

a. will have curfew hours from 12 midnight Sunday through Thursday, but no hours on Friday and Saturday nights. The Thursday night of Black Cat will be an exception to the weekday hours.

b. must sign out on their sign-out card at the hostess desk if they plan to be out after 7 pm, stating date, destination, and expected time of return. They should leave their keys in an envelope with the sign out card on weekdays, and keep their keys with them on Friday and Saturday nights.

c. must return to their dorms by 12 midnight Sunday through Thursday nights. A ten-minute grace period will be given for the quarter.

d. must sign in, at which time they may pick up their keys.

e. must sign out on their sign-out cards at the hostess desk when spending the night away from their own dorm, and supply the required information. Sundays through Thursdays they must leave their keys.

f. must sign out on their cards at the hostess desk for Thanksgiving and Christmas vacations and turn in their keys, and sign in and pick up their keys on their return.

2. Upperclassmen and Winter and Spring Quarter Freshmen:

a. are **STRONGLY URGED** to leave information which would be helpful in locating them in an emergency situation if they remain off campus or do not return to their respective residences by dorm closing hour.

b. must sign out on their cards at the hostess desk for Thanksgiving, Christmas, spring and summer vacations, and sign in and pick up their keys on their return.

3. If a student assumes the responsibility for signing another student out when sign-out is required under the conditions cited above, the student assuming such responsibility will be held accountable if she fails to do so.

4. Violations of the sign-out procedure shall generally be handled by Dorm Council. However, since cases of falsification of sign out, carelessness in keeping doors locked after closing hours, and misuse of keys by students involve lying and jeopardizing the safety and property of others, Interdormitory Council shall assume primary jurisdiction in these areas.

## DRUG POLICY

Any student known to possess, or to have used marijuana or other illegal drugs on the campus will be subject to probation, suspension, or dismissal, the terms of which will be set by the Honor Court. A subsequent offense will be grounds for suspension or dismissal.

Any student engaged in the transfer and/or sale of illegal drugs on the campus by any means whatsoever will be subject to suspension or dismissal.

As is the case with all judicial recommendations of suspension or dismissal, these penalties are automatically reviewed by the Administrative Committee, whose final approval is necessary, and who may contact civil authorities.

The possession, sale or transfer (including gifts) of marijuana, heroin, or LSD is illegal under both Federal laws and the laws of the state of Georgia. Penalties for illegal possession, sale or transfer may involve fines and/or imprisonment. In addition, the unauthorized use of certain amphetamines, barbiturates, and tranquilizers is severely punishable by law.

In accordance with Agnes Scott's commitment to academic excellence and the belief that mind-altering drugs may lead to impaired judgement and reduced achievement, the possession and use of illegal drugs is strongly discouraged and prohibited on campus.

## SMOKING POLICY

Students who smoke cigarettes are expected to exercise good judgement and consideration for others.

Smoking is **not** permitted in the following areas:

1. Elevators or ANY campus buildings.
2. Buttrick Hall (except in the faculty conference room and in faculty and staff offices upon invitation).
3. Dana Fine Arts Building (except in designated areas).
4. Campbell Hall (except in designated areas).
5. Presser Hall (except in lobby during a performance intermission).
6. The Library
7. The Gymnasium
8. The Infirmary (except in designated lounge)
9. Fourth Floor Main
10. Fourth Floor Inman
11. Third Floor Hopkins

ORGANIZATIONS  
AND  
PUBLICATIONS

## ADMINISTRATION OF STUDENT GOVERNMENT, ORGANIZATIONS AND PUBLICATIONS

Student organizations and publications are supported in part by a fee of \$90 per student which, at the request of the student, is included under the general college expense. The Student Government treasurer draws up a budget for the Student Government Association with these fees. This budget, which must be approved by the Representative Council, is to be posted on the Student Government bulletin board the week before and after the Council votes. Application for charges must be presented in written form to the Student Government Treasurer.

The college business office audits the books of the Agnes Scott College Student Treasury quarterly.

The boards which receive allotments are:

- Arts Council
- Athletic Association
- Aurora
- Board of Student Activities
- Chimo
- College Bowl
- Film Series
- Honor Court
- Interdormitory Council
- Mortar Board
- Orientation Council
- The Profile
- Representative Council
- The Silhouette
- Social Council
- Spirit Committee
- Students for Black Awareness
- Students Working for Awareness

The *Profile*, The *Silhouette*, and Orientation Council are given accounts separate from the Agnes Scott College Student Treasury.

## REGULATIONS CONCERNING PARTICIPATION IN ACTIVITIES

1. A student on academic probation may not hold any elected or appointed office; she may not participate in any performing group; she may not participate in intercollegiate athletics.
2. It is the responsibility of the student in charge of an activity to be sure that students are eligible to participate in that activity.

## REPRESENTATIVE COUNCIL

Representative Council is the governing body of the Student Government Association. The president, vice president, secretary and treasurer are elected by the student body. Four representatives from Senior, Junior and Sophomore classes and two from the Freshman class are elected by their respective classes. In addition to the representatives from each class, one member is elected from each dorm and there are two RTC representatives who share one vote. The purpose of this body is to represent the students to the administration and to be aware of student concerns and needs.

President: Ruth Feicht  
Vice President: Trudy Smith  
Secretary: Genie Chilcutt  
Treasurer: Beth Carpenter

### Senior Representatives:

Mercy Badia  
Scott Posey  
Pam Tipton  
Mary Carter Whitten  
Junior Representatives:  
Julie Blewer  
Sally Humphries

Dana Maine  
Anne Sophy

### Sophomore Representatives:

Anne Marie Huff  
Beth Leonard  
Lynette Lounsbury  
Kathie White

### Freshman Representatives:

(to be elected in the fall)

### Dorm Representatives:

(to be elected in the fall)

### RTC Representatives:

Bridget Cunningham  
Paula Schwartz

## STUDENT MEMBERS OF FACULTY COMMITTEES

Three students, one each from the sophomore, junior and senior classes, will be invited to sit as non-voting student representatives on each of the following Faculty committees: Academic Standards Committee, Curriculum Committee, Future of the College Committee and Second Century Committee.\* These student representatives shall participate in committee deliberations except when the committee chair determines that a meeting, or a portion of a meeting, will deal with matters inappropriate for student participation.

The term of service of student representatives shall normally begin in the sophomore year and continue through the senior year. Student representatives to these committees shall be selected by the Student Government Association. In the event that a student representative resigns before the completion of

her three-year term, the Student Government Association shall select a student from the same class to serve the remainder of the term.

This faculty legislation shall be considered an experiment and shall be evaluated by the Faculty Executive Committee at some time prior to the end of the 1985-86 academic year. Unless renewed by vote of the faculty, this legislation shall lapse at the end of the 1985-86 academic year.

**ACADEMIC STANDARDS COMMITTEE:** Senior member, Barbara Caulk; Junior member, Dawn Harrison; Sophomore member, Shelly Trabue.  
**CURRICULUM COMMITTEE:** Senior Member, Hope Hill; Junior Member, Joan Wadkins; Sophomore Member, Krista Hedburg.

**FUTURE OF THE COLLEGE COMMITTEE:** Senior Member, Valyn Roos; Junior Member, Meda Stampfer; Sophomore Member, to be selected.  
**SECOND CENTURY COMMITTEE:** Senior Member, Beth Webb; Junior Member, Natalie Whitten.

\*The Second Century Committee consists of only one senior and one junior representative.

## **STUDENT MEMBERS OF COLLEGE COMMITTEES**

The college committees are those in which students have the ability to vote and voice the concerns and suggestions of the student body. Students are either appointed due to their elected positions or must petition to Representative Council for the student College Committee positions. The committees do not all have the same number of student representatives. The Committees and their student members are as follows:

**ADMINISTRATIVE COMMITTEE:** Ruth Feicht, SGA President; Laura Smith, Honor Court President; Mia Puckert, Interdormitory President.  
**COLLEGE EVENTS COMMITTEE:** Elizabeth Webb, BSA President; Mia Puckert; Dana Scholars President; Charlotte Hoffman, student representative.  
**CATALYST COMMITTEE:** Mary Carter Whitten, Chairman; Pam Tipton, Representative Council member; Amy Hutchinson, Jane Castles, Julie Blewer, Anne Sophy, Cathy McKee.

**INDEPENDENT STUDY COMMITTEE:** Mary Morris and Patti Spellman are the student representatives.

**LIBRARY COMMITTEE:** Margaret Lackey, Loucy Tittle and Bridget Cunningham are the student representatives.

### **HONOR COURT:**

President: Laura Smith

Vice President: Amy Hutchinson

Secretary/Treasurer: Jackie Stromberg

*Senior members:*

Sunny Burns

Charline Pinnix

*Junior members:*

Elizabeth Buck

Mishana Mogelnicki

*Sophomore members:*

Jeanie Norton

Becky Rankin

*Freshman member:*

(to be elected in the fall)

RTC Members:

Elizabeth Lee

Liz Simmons



## INTERDORMITORY COUNCIL

President: Mia Puckett  
Vice President: Joanna Durand  
Secretary: Margaret Hamm  
Hopkins: Tuba Goksel  
Inman: Beth Baxter  
Walters: Paige Carter  
Winship: Ellen Parker

## DORMITORY COUNCIL

Hopkins President: Tuba Goksel  
Secretary: Laura Young  
DC: Monica Pina  
Inman President: Beth Baxter  
Secretary: Melanie Sherk  
DC: Kitty Cooper

Valyn Roos  
Natalie Whitten

Walters President: Paige Carter  
Secretary: Gina Greeley  
DC: Claire Guitton

Susan Martz  
Felicia Wheeler  
Christy Noland  
Karen Schulz  
Debbie Wilson

Winship President: Ellen Parker

Secretary: Wendy Parker

DC: Tammi Amaya

Dawn Bennett

Anita Jones

Catherine Martin

Melissa Martin

Annette Pate

## ARTS COUNCIL

Arts Council is responsible for providing a liaison for the arts at Agnes Scott. Its purpose is to establish communication between the fine and performing arts groups on campus, to promote on-campus arts events and to promote Agnes Scott arts events in the Atlanta area. Its officers are elected by the campus at large. Each class representative is chosen by petition to the chairmen. The fine and performing arts groups on campus each select their own representative.

President: Mary Ellen O' Neill

Vice President: Elizabeth Smith

Secretary: Mary Morris

Treasurer: open for petition

Other members of the Council include representatives from the Senior, Junior, Sophomore and Freshman classes. Each organization on campus which involves the fine or performing arts also has a representative. These organizations are the following: Aurora, Art Club, Blackfriars, Dolphin Club, Glee Club, London Fog, Madrigals, Organ Guild, *Profile* and Studio Dance Theatre.

## ATHLETIC ASSOCIATION

President: Pilar Duque  
Vice President: Mary Carter Whitten  
Secretary/Treasurer: Mishana Mogelnicki

## BOARD OF STUDENT ACTIVITIES

The Board of Student Activities coordinates campus activities, guides campus organizations through a self-evaluation process, and provides a forum for helping organizations with problems they may encounter. The Board works closely with the committee on campus events to ensure that the calendar offers a variety of activities, that it is not over-crowded, and that the activities all make viable contributions to the high quality of life at Agnes Scott. The Board President is also a member of the committee. The Board works to foster cooperation among all the campus organizations in order to promote a diversity of activities and projects while avoiding duplication of efforts and a cluttered calendar.

President: Elizabeth Webb  
Secretary/Treasurer: open for petition  
Senior Representative: Pam Tipton  
Junior Representative: Margaret Hamm  
Sophomore Representative: Felicia Wheeler

Along with these class representatives are representatives from the following organizations: Arts Council, Athletic Association, Aurora, Chimo, Christian Association, College Bowl, Film Series, Honor Court, Interdorm, Lecture Committee, Mortar Board, Orientation Council, *Profile*, *Silhouette*, Representative Council, Social Council, Spirit Committee, Students for Black Awareness and Students Working for Awareness.

## CHRISTIAN ASSOCIATION

President: Kathy Richards  
Vice President: Katie Milligan  
Secretary: Claire Armstead  
Treasurer: Roberta Daniel  
Discipleship Chairman: Pam Callahan  
Group Worship Chairman: Renee Roberts  
Service Off Campus Chairman: Mary Laymon  
Service On Campus Chairman: Edie Hshiang  
Social/Orientation Chairman: Donna Beck  
Advisor: School Chaplain

## ORIENTATION COUNCIL

President: Sandra Dell  
Vice-President: Donna Martin  
Secretary: Janice Clapp  
Treasurer: Dawn Harrison  
Academic Coordinator: Charlotte Hoffman  
Social Coordinator: Hope Hill  
International Student Coordinator: Mahrugh Mavalvala  
Transfer Student Coordinator: Jill Reeves  
Rush Coordinator: Ross Hall  
Minority Student Coordinator: Felicia Williams  
RTC Student Coordinators: Robin MacLeod  
Penny Thompson  
Advisor: Mollie Merrick

## SOCIAL COUNCIL

President: Rachel Rochman  
Vice President: Margaret Luke  
Secretary: Julie Lenaeus  
Treasurer: Mary Humann  
Senior Representatives:

Ellen Weinburg  
Karen Fortenberry  
Julie Kilgore  
Leigh Matheson  
Junior Representatives:

Elaine Crosby  
Donna Doorley  
Dara Davis  
Jane Castles  
Lilly Cannon

*Sophomore Representatives:*

Amy Gottsche  
Sally Mairs  
Michelle McGinnis  
Liz Pleasant

*Freshman Representatives: (to be elected in the fall)*

Advisors: Mr. William Weber  
Ms. Becky Prophet

## SPIRIT COMMITTEE

Chairman: Nancy Hardy  
Members-at-large to remain a secret!

## STUDENTS WORKING FOR AWARENESS

Students Working for Awareness (SWA) works to increase the student body's awareness of issues and ideas which affect them both on-campus and off-campus. Past projects include debates on political issues, a women's health symposium, Crime Prevention Week and various workshops. The group's focus depends mainly on student interest and makes available a wide variety of activities.

A non-partisan organization, SWA is open to all students with interests ranging from politics to community service.

President: Anita Irani

Secretary/Treasurer: open for petition

## HONORARY ORGANIZATIONS

### CHARLES A. DANA SCHOLARS

The Dana Scholars group was organized during 1970 - 1971 as a result of the establishment of the Charles A. Dana Scholarship Program in 1970 by the Trustees of the Charles A. Dana Foundation of Greenwich, Connecticut. Financial need, academic promise, and leadership skills are potential factors in the selection of students who may participate in this program.

### MORTAR BOARD

President: Frances Holland Rogers  
Vice president: Agnes King Parker  
Secretary: Anne Marie Spry  
Treasurer: Sandra Lynette Dell  
Editor: Pamela Ann Tipton  
Historian: Harolene Davis

#### *Other Members:*

Barbara Ann Caulk  
Hope Francis Hill  
Roberta C. MacLeod  
Patricia Ann Maguire  
Andrea Gail Morris  
Kimberly Scott Posey  
Mia Louise Puckett  
Rachel Annette Rochman

#### *Advisors:*

Dr. Arthur Lee Bowling  
Dr. Alice Jeanne Cunningham  
Dr. Richard David Parry

Mortar Board is a national senior honorary society composed of over one hundred and fifty chapters. The Agnes Scott HOASC Chapter was organized in 1931. The purposes of Mortar Board are "to provide for cooperation among (the Mortar Board) societies, to support the ideals of the university, to advance the spirit of scholarship, to recognize and encourage leadership, and to provide the opportunity for a meaningful exchange of ideas as individuals and as a group."

Members are elected from the Junior class on the basis of three ideals: service, scholarship, and leadership. Membership in Mortar Board is an honor that carries responsibilities to these ideals — ideals which are realized through participation in Black Cat, freshman elections, and other campus-oriented activities throughout the year.

### PHI BETA KAPPA

Phi Beta Kappa, America's most prestigious scholastic organization, was founded in 1776. Agnes Scott's chapter, the Beta of Georgia, dates from 1926. Phi Beta Kappa encourages and recognizes outstanding scholarly achievement of undergraduate and graduate students in the liberal arts.

Election to membership is based on a number of criteria, including grade point ratio. A limited number of seniors are considered each year for membership. The electors of the chapter are the Agnes Scott faculty and staff members who themselves belong to Phi Beta Kappa.

## ETA SIGMA PHI

Eta Sigma Phi, organized at Agnes Scott in 1928, is a national honorary fraternity composed of Greek and Latin students. The aim of the chapter at Agnes Scott, Alpha Delta, is fourfold: to keep in touch with classical activities throughout the nation, to interest the student body in the study of classics, to foster interest among its own students, and to promote an enthusiasm for classical studies in nearby schools.

## PHI SIGMA TAU

Phi Sigma Tau was incorporated as a national honor society in philosophy in 1955. The Agnes Scott Chapter, the Gamma of Georgia, was reactivated in September of 1982. The purposes of the society are "to serve as a means of awarding distinction to students having high scholarship and personal interest in philosophy, to promote student interest in research and advanced study in this field, to provide opportunities for the publication of student research papers of merit, to encourage a professional spirit and friendship among those who have displayed marked ability in this field, and to popularize interest in philosophy among the general collegiate public."

## PUBLICATIONS

### AURORA

A creative arts magazine of student expression, *The Aurora* is published twice a year to bring to the campus creative work of high quality. Deadlines are announced for submitting work, and material may be submitted in the following categories: poetry, short stories, informal essays, creative critical papers, interviews, one-act plays, sketches, graphics, photographs, and musical scores. All students are eligible to submit work. *Aurora* is a member of the Associated Collegiate Press. Officers to be elected.

### PROFILE

The Agnes Scott *Profile* is published bi-weekly throughout the academic year, with the exception of exam and inactivity weeks, by students of Agnes Scott College. The views expressed in the editorial section are those of the author and do not necessarily express the views of the student body, faculty or administration. All students are eligible and encouraged to join the staff.

Editor: Maureen McNulty\* Sports Editor: Pilar Duque  
Assistant Editor: Becky Moses Mary Carter Whitten  
News Editor: Open for Petition Photography Editor: Monica Duque  
Features Editor: Elizabeth Mullis Business Manager: Noel Durham  
Arts and Entertainment Editor: Advertising Manager: Crissi Calhoun  
Meda Stamper Circulation Manager: Open for Petition

\*Appointed only for Spring Quarter 1985.

## SILHOUETTE

The *Silhouette* is the yearbook published by the students of Agnes Scott College. All student are invited to join the staff.

Editor-in-Chief: Debbie Davis

### CLASS OFFICERS

#### Senior

President: Tricia Maguire

Vice President: Agnes Parker

Secretary-Treasurer: Nancy Carter

Sponsors: Mr. Harry Wistrand

Class Colors: Red and White

#### Junior

President: Jennifer Spurlin

Vice President: Amy Bailey

Secretary-Treasurer: Shannon Adair

Sponsors: Ms. Kate McKemie

Mr. Ron Burnside

Class Colors: Green and White

#### Sophomore

President: Tracy McMahon

Vice President: Ross Hall

Secretary: Krista Lankford

Treasurer: Nancy Arne

Sponsors: Mr. Mike Brown

Ms. Cindy Peterson

Class Colors: Blue and White

## SPECIAL INTEREST GROUPS

### BLACKFRIARS

Blackfriars, the college dramatic club, claims the distinction of being the oldest club on campus. Organized in 1916 under the direction of Miss Frances S. Gooch, it offers an opportunity for students to take part in all phases of production. The Blackfriars present a major production each fall and spring quarter, and a collection of student directed one-act in the winter quarter. Membership is attained by working a total of twenty-five hours on any production during the quarter, although fall quarter freshmen may obtain membership by working fifteen hours. Membership is maintained by working twenty-five hours quarterly. Officers to be elected.

### CHIMO

President: Ana Quintana

Vice President: Monica Duque

Secretary: Elif Velibese

Treasurer: Pramoda Rao

Publicity Chairman: Caroline Sigmond

Historian: Mahrukh Mavalvala

### CIRCLE K

The Agnes Scott Circle K Club was chartered in 1981, and membership is open to all students. Circle K is a collegiate service organization associated with Kiwanis and Key Club, and its main purpose is to provide service to the community through various projects. However, the purpose of the club is also to provide its members with opportunities for leadership and fellowship on both the state and international levels.

President: Mary Laymon

Vice President: Charline Pinnix

Secretary: Sherlee Brooks

Treasurer: Lynn Wilson

## **COLLEGE BOWL**

College Bowl is often described as advanced, intercollegiate "trivial pursuit." The team travels to various colleges and universities throughout the southeast to compete. College Bowl is fun, exciting and definitely a challenging means of testing your knowledge.

Co-Captains: Pramoda Rao  
Angela Tonn

## **COLLEGE YOUNG DEMOCRATS**

The Agnes Scott Young Democrats is a student organization which seeks to inform and involve students in local, state and national politics through bi-weekly meetings, conventions on the state, regional and national levels, campaigns and community projects.

President: Lisa Gugino  
Vice President: Dara Davis  
Secretary: Rose Mary Hopton  
Treasurer: Susan Martz

## **COLLEGE REPUBLICANS ORGANIZATION**

The Agnes Scott College Young Republicans Club offers students a chance to become involved in politics and learn the techniques of political organization and campaigning in the metro-Atlanta area, thus providing an opportunity for political experience and training impossible in the classroom. ASC Republicans are also famous for their socializing and never miss an opportunity for a base with many other area clubs. Each student can decide how much she wants to be involved; all are invited to join. We think that the College Republicans can make your experience at Agnes Scott richer and more rewarding.

President: Nancy Hardy  
Vice President: Beth Webb  
Secretary: Tammi Amaya

## **DIXIE DARLINGS**

The Dixie Darlings are a group of fun-loving, Southeastern-style cloggers. The officers of the 1985-86 Dixie Darlings are:

Captain: Kerry O'Rourke  
Secretary-Treasurer: Nancy Carter  
Publicity: Maria McGinnis



## **DOLPHIN CLUB**

Dolphin Club was organized in 1935 for the purpose of encouraging and developing the art of synchronized swimming. Each year the club presents a water show during the fall and winter quarter. Tryouts for membership are held in the fall and spring quarters.

President: Mary Edwards

Vice President: Dana Maine

Secretary: Sarah Goodwin

## **FILM SERIES**

The purpose of Agnes Scott's Film Series is to broaden and enrich students' interest in films. The Film Series promotes movies for a cultural and educational purpose as well as to entertain the campus community.

President: Pramoda Rao

Vice President: Angela Tonn

Secretary-Treasurer: Bella David

## **GLEE CLUB**

The Glee Club, composed of 30 to 50 members, gives several concerts throughout the year. Two of these are the traditional campus Fall and Spring concerts. Occasionally a concert is given jointly with a men's choral group. In addition to performing for area churches and clubs, the Glee Club has toured Europe and Russia, and continues to plan varied concert tours. Membership is open to all students by audition.

President: Renee Roberts

Vice President: Dawn Harrison

Vice President, Membership: Michelle Ingram

Vice President, Publicity: Pam Callahan

Secretary: Katie Milligan

Treasurer: Nancy Carter

## **LONDON FOG**

London Fog is a vocal ensemble organized for the performance of jazz and quasi-jazz arrangements. They perform several times during the year and auditions are open to all qualified students.

## **MADRIGAL SINGERS**

The Madrigal Singers is a vocal ensemble of approximately twelve members who perform traditional Madrigal music. Auditions are held in the fall and spring and are open to all qualified students.

## **STUDIO DANCE THEATER**

Studio Dance Theater is a performing group interested in acquiring a broad understanding of the arts through the study of ballet, modern, and jazz dance elements. Special emphasis is placed on creative studies and principles of composition. Admission is by group audition. A dance concert is given once a year for children and a formal concert is presented in the spring. Performances are also given in the Atlanta Community throughout the year.

President: Meda Stamper  
Vice President Publicity: Anne Marie Huff  
Publicity Assistant: Melissa Martin  
Vice President Costume: Beth Land  
Secretary-Treasurer: Margaret Lackey  
Arts Council Representative: Andrea Morris  
Faculty Advisor: Marilyn Darling

## **STUDENTS FOR BLACK AWARENESS**

President: Shaun Dock  
Vice President: Anita Jones  
Secretary: Myra Johnson  
Treasurer: Roxi Reed  
Publicity Chairman: Felicia Williams  
Historian and Parliamentarian: Carol Ashmore

## **GERMAN CLUB**

The German Club is an organization open to all students interested in the German language and culture. A steering committee is responsible for planning its various activities. Kaffeeklatches with a German assistant provide for skits, brief talks on German cultural topics, slides and chatting and singing in German. The club helps plan the annual trip to the "Alpine" village of Helen, Georgia, as well as a "Faschingsparty." A weekly noon German table in the dining hall is also an important aspect of the club's activities. Officers to be elected.

## **LA TABLE RONDE-FRENCH CLUB**

The purpose of the French Club, "La Table Ronde", is to stimulate interest in the language, the literature, and the culture of France. The meetings give the members an opportunity to converse in French and to participate in plays, music programs, readings, talks, and discussions. All French students are invited.

Committee Leader: Cristina Gerson  
French Assistant: Francois Habay

## **EL CLUB ESPANOL-SPANISH CLUB**

The Spanish Club offers students an opportunity to converse in Spanish and increase their knowledge of Spanish-speaking countries through special programs and joint activities with other Latin American Clubs and the Casa Iberoamericana in Atlanta. Membership is open to all students with an interest in the Spanish language and culture. An additional opportunity is the daily Spanish Dining Table and the "tertulia."

President: Mercy Badia  
Vice President: Hope Hill  
Secretary: Rose Mary Hopton  
Treasurer: Andrea Morris  
Social Director: Laura Nieto-Studstill  
Spanish Hall Directors: Ana Quintana  
Monica Duque

# CONSTITUTIONS



# CONSTITUTION OF STUDENT GOVERNMENT ASSOCIATION AGNES SCOTT COLLEGE

The following changes and additions have been made to the Student Government Association's Constitution:

## ARTICLE III

### *Officers of the Association — Duties and Powers*

#### **Section 1.**

C. To serve as coordinator of fall retreat of Representative Council.

#### **Section 2.**

C. To serve as co-coordinator of fall retreat.

D. To serve as a coordinator of the Committees of the Association.

G. To serve as Chairman of the Food Committee.

#### **Section 3.**

D. To serve as Chairman of the Convocation Committee.

#### **Section 4.**

D. To serve as Chairman of the Outreach Committee.

E. To serve as a coordinator of the Committees of the Association.

## ARTICLE IV

### *Organizations of the Association*

#### **Section 6.** Omit.

## ARTICLE V

### *Representative Council*

#### **Section 1. Duties and Powers of the Representative Council**

##### A. Legislative

1. The legislative power. . .

#### **Section 2. Membership**

E. Two RTC's to fill one council position

F. President of Orientation Council (spring and fall quarter)

L. Representative of the *Profile* (Advisory member in a non-voting capacity)

M. One member of Honor Court (Advisory member in a non-voting capacity to be filled by two rotating members)

#### **Section 3. Meetings**

B. . . .the position will be declared vacant until filled by petition to the Executive Board of SGA

## ARTICLE VI

### *The Honor Court*

#### **Section 4**

H. One RTC position on Honor Court to be filled by two RTC's sharing the responsibility and voting power of said position.

#### **Section 5**

A. The Honor Court shall meet as necessary

B. If an Honor Court member has more than one unexcused absence from meetings and/or other Honor Court functions in any given quarter, the position will be declared vacant until filled by petition to the President of SGA.

Article VII  
*Interdormitory Council*

**Section 1**

B. 2. Omit

3. Omit

5. To serve as fire marshall and to coordinate fire drills with the Public Safety Department

**Section 3.**

C. Secretary of Interdormitory Council

D. Presidents of the Dormitory Councils

E. Two junior representatives from the Dormitory Councils serving in a judicial capacity

F. Two sophomore representatives from the Dormitory Councils serving in a judicial capacity.

G. One freshman representative from the Dormitory Councils serving in a judicial capacity.

ARTICLE VIII

*Dormitory Councils*

**Section 1.**

A. 7. To coordinate meetings with the senior resident or resident assistant on a regular basis.

**Section 4.**

D. More than two absences (if not excused by the Interdorm Board) per quarter from Interdorm meetings and functions will result in dismissal from position on Interdormitory Council.

ARTICLE X

*The Publications Staff*

**Section 2.**

B. *Profile*

1. Editor-in-chief

a. Nominations for the future editor-in-chief shall be submitted to the current editor-in-chief. The current editor-in-chief will present the nominations to the Student Government Association with her recommendations. Nominees must be rising Juniors or Seniors and must have served on the staff or have the recommendation of the editor-in-chief.

b. The nominees will be invited to speak before Representative Council and will be questioned concerning their candidacy for editor-in-chief of the *Profile*. Representative Council will then elect the new editor-in-chief.

C. *Silhouette*

1. Editor-in-chief

a. Nominations for the future editor-in-chief shall be submitted by petition to the current editor-in-chief by the editorial staff. The current editor-in-chief

will present the nominations to the president of the Student Government Association. Nominees must be rising Juniors or Seniors and have prior experience or be recommended by the current editor-in-chief.

b. The nominees will be invited to speak before Representative Council concerning their candidacy for editor-in-chief of the *Silhouette*. Representative Council will then elect the new editor-in-chief.

## ARTICLE XI

### *Orientation Council*

#### **Section 1.**

A. A President elected by the Association in the spring.

#### **Section 2.**

A. President of Orientation Council

1. a. Vice President

2. a. Academic Coordinator

b. Rush Coordinator

c. Social and Publicity Coordinator

d. Return to College Student Coordinator

e. Transfer Coordinator

f. Coordinator of Minority Students

g. Coordinator of International Students

4. To serve as president of Orientation Council

B. The Council

2. f. vice president of Christian Association

i. vice president of Arts Council

l. president of BSA

n. president of Spirit Committee

3. To publish the Newcomers Newspaper

5. To publish the ABC's of ASC

#### **Section 3.**

The activities of the council shall begin as soon as the president and the council have been selected in the spring. . .

## ARTICLE XII

### *Commuting Student Council*

Omit entire article

## ARTICLE XIII

### *Spring Elections*

Renamed Article XII-Spring Elections due to the omission of Article XII-Commuting Student Council.

## ARTICLE XII

### *Spring Elections*

#### **Section 1.**

D. 1. Elections Board shall post the list of offices to be filled.

2. Delete everything after candidate

3. If a person fails to do so by the deadline set by Elections Board, her name will be automatically scratched from the ballot.

5. A candidate running unopposed for an office will be asked to withdraw her candidacy for all positions or decline the nomination for the unopposed position.

6. A final ballot is to be posted stating candidates for each office alphabetically.

7. Candidates may petition to the Elections Board within one week after the posting of the final ballot if they wish to have their names removed from the final ballot. After this period, candidates will not be able to withdraw from races or decline elected offices unless unforeseen circumstances are deemed justifiable by the Dean of Students and the former SGA president.

### **Section 2. Eligibility**

A. 6. Delete

C. Students who will be attending other institutions during the fall quarter may not be elected to any of the positions listed in Article XII, Section 2-A during the spring quarter prior to their program.

### **Section 3. Elections**

A. The election of the editors of the *Profile* and the *Silhouette* will be held of the last meeting of Rep Council of winter quarter. The candidates for the editors of the *Profile* and the *Silhouette* may make speeches to the Representative Council. Representative Council will then vote by secret ballot.

C. Elections shall be by the student body with the following exceptions:

1. Class representatives to the Representative Council shall be elected by their respective classes.

2. Class officers shall be elected by their respective classes.

3. The editors of the *Profile* and *Silhouette* shall be elected by the Representative Council of the Association.

### **Section 4.**

A. "Elected" petitions or petitions for elected offices, are made during popular nominations to be placed on the final ballot. Elected petitions must include the following information:

1. name

2. desired office

3. class

B. "Selected" petitions are petitions for appointed offices, unfilled elected offices, and college and faculty committees. These petitions may be made in the week following elections or in the period specified by the particular organization or committee. "Selected" petitions must include the following information:

1. name, class and desired office

2. qualifications

3. statement of interest

4. other commitments such as extracurricular activities, jobs, etc.

C. Procedure for appointment from "Selected" petitions

1. Petitions for appointed offices and committees and unfilled elected offices will be opened for a period of time no shorter than one week as determined by the SGA President.

2. Petitions for unfilled elected offices shall be reviewed and selected by the

SGA President and the highest ranking officer of the organization involved.

3. Petitions for appointed offices shall be reviewed and selected by a committee appointed by the executive board of the organization involved. Such a committee should include two Mortar Board members.

4. Petitions for faculty and college committees (such as Academic Standards, College Events, Catalyst, Curriculum, Future of the College, Independent Study, Library, and Second Century Committees) shall be reviewed by a petitions board composed of the SGA vice president, SGA secretary, one member of Rep Council from each class, and one Rep Council dorm representative. The board will choose the three best petitions for each committee and will present these to the Representative Council for final selection.

E. If a person elected to serve in an elected position is forced to resign from the position, the position will be filled by petition to the president of SGA. If a petition position becomes vacant it will again be filled by petition. If deemed necessary by the president of SGA and the president of the organization involved, a petition position may be filled by appointment of the president of SGA.

F. Omit

G. Omit

H. Omit

#### ARTICLE XIV

##### *Fall Elections*

Renamed Article XIII-Fall Elections due to the deletion of Article XII-Commuting Student Council and the subsequent renaming of Article XII-Spring Elections

#### ARTICLE XIII

##### *Fall Elections*

#### **Section 2.**

A. Popular nominations

At an appointed time set by Mortar Board and Orientation Council, the freshmen shall make nominations for their class officers and representatives to student government offices.

C. Procedure

4. A candidate running unopposed for an office will be asked to withdraw her candidacy for all other positions or decline nomination for the unopposed position.

5. The Elections Board is to send notes to all persons nominated.

Persons will be asked to scratch or accept their nominations, listing then in order of preference. If a person fails to do so by the deadline set by Elections Board, her name will be automatically scratched from the ballot.

**Section 4. Nominations and Elections for Dormitory Representatives of the Representative Council**

#### ARTICLE XV

##### *Amendments*

Renamed Article XIV-Amendments due to the deletion of Article XII-



Commuting Student Council and the subsequent renaming of Article XII-Spring Elections and Article XIII-Fall Elections

## BY-LAWS OF THE STUDENT GOVERNMENT ASSOCIATION

### ARTICLE II

*Specifications for Handbook*

#### **Section 1.**

C. The Handbook editor is directly responsible to the Dean of Students and to the director of Publications for matters concerning the funding and execution of the Handbook.

#### **Section 4.**

A. The Handbook will be funded by the Publications Office and all requests for funding should be made to that office as needed.

### ARTICLE III

*Procedure for Impeaching Officers of Student Organizations*

#### **Section 2.**

Omit

### ARTICLE IX

*Vacancies*

Omit

## CONSTITUTION AND BY-LAWS OF THE BLACKFRIARS OF AGNES SCOTT COLLEGE

The following changes and additions have been made to the Blackfriars of Agnes Scott Constitution.

### ARTICLE IX

*Elections and Appointments*

#### **Section 3.**

The following positions shall be elected offices: president, vice president, secretary, treasurer, historian, two publicity officers, and an Arts Council representative. The president and vice president shall be elected from the rising junior or senior class. Those nominated for president and vice president must have been active members for at least three quarters; those nominated for other offices must have been members for at least one quarter.

ARTICLE XII  
*Public Plays*

**Section 2.**

Auditions for each public play shall be open to any member of the student body as well as Blackfriars. A casting committee shall select the cast from those who try out on the basis of their suitability to particular roles. The Casting Committee shall consist of the director, other theatre faculty and a minimum of four students appointed by the president. All members of the Casting Committee other than the director shall serve in a disinterested, advisory capacity. The director shall have the final choice concerning casting. All discussions and considerations of the Casting Committee shall be confidential. Violations of these principles of casting committee constitute violations of the Honor Code of Agnes Scott College.

## CONSTITUTION OF CHIMO OF AGNES SCOTT COLLEGE

The following changes and additions have been made in the Chimo Constitution:

### ARTICLE IV

I. Executive Board

A. Officers shall be a president, a vice president, a secretary, a treasurer, a social chairman, an historian and a publicity officer.

B. Delete

II. Elections

B. There shall be no more than two people from the same country on the Executive Board unless an emergency arises.

III. Meetings

A. Chimo shall meet on a weekly basis unless otherwise specified by the president.

B. Delete

### ARTICLE V

#### *Duties*

I. Delete E. and F.

V. Delete C.

VII. Publicity Officers

1. Shall be in charge of publicity on and off campus for all Chimo sponsored events.

2. To appoint a committee to assist with the publicity.

# CONSTITUTION OF THE CHRISTIAN ASSOCIATION OF AGNES SCOTT COLLEGE

The following changes and additions have been made in the constitution of the Christian Association of Agnes Scott College:

## ARTICLE VI

### **Section 6. Interfaith Chairman**

- a. To provide a unifying force on campus for all denominations.
- b. To head a committee made up of representatives of all denominations on campus. She would be involved in organizing denominational related programs and activities as well as helping the Social and Orientation Council presidents with "Meet the Ministers" in the fall Freshman Orientation Program.

## ARTICLE VII

### **Section 4. Discipleship on Campus**

Provides a means for students to gather regularly for fellowship through Bible study, prayer, and sharing in small groups and as a campus.

### **Section 5. Social and Orientation**

Organizing freshmen orientation activities, providing information concerning local churches, organizing social activities, and seeking to promote understanding of our international students.

## ARTICLE VIII

### **Section 2.**

The cabinet shall meet every other week and when deemed necessary throughout its term to evaluate the Christian Association's program, to determine its course of action and to pray together.

# CONSTITUTION OF RETURN-TO-COLLEGE STUDENT ORGANIZATION OF AGNES SCOTT COLLEGE

## ARTICLE I

### *Name*

This organization shall be called the Return-to-College Student Organization and its members shall be known collectively as "RTC's".

## ARTICLE II

### *Statement of Purpose*

The purpose of this organization shall be to assimilate and integrate the RTC into the campus community through involvement, thereby enriching both the individual RTC and the college as a whole.

ARTICLE III  
*The Organization*

**Section 1.**

All RTC students of Agnes Scott College shall be members of the Organization.

**Section 2.**

The Organization shall delegate its power to the committees enumerated below. It shall retain the right to review and revoke the decisions of these committees.

**Section 3.** Action by the Organization

A. The Organization may be called into session by the Steering committee, and Standing Committee, or by ten percent of the RTC population.

B. For the transaction of business, a quorum shall consist of one-fifth of all RTC students.

C. Business shall be transacted by a majority vote.

ARTICLE IV

*Officers of the Organization*

**Section 1. Steering Committee**

A. The Steering Committee shall consist of five elected members.

B. The duties of chairing, presiding, keeping minutes, and/or handling funds shall be interchangeable among the five members of the committee with specific duties assigned on a quarterly basis.

C. Additional duties shall include:

1. Calling and presiding over meetings

2. Posting and/or otherwise disseminating information

3. Serving as a liaison between other RTC students and the administration

4. Appointing members to fill vacancies on any committees

D. A member of the Steering Committee may be impeached by a majority vote of the Organization.

**Section 2. Standing Committees**

A. Campus Enrichment Projects

1. This committee shall be responsible for the RTC contribution to the intellectual, cultural, and/or educational enrichment of the whole campus community.

B. Orientation

1. This committee shall be responsible for representation on the Orientation Council.

2. This committee shall consist of at least two members, who shall petition to the chairman of Orientation Council for appointment to this position.

C. Social

This committee shall be responsible for planning social events for the Organization.

D. Fund Raising

This committee shall be responsible for all money-making projects, the proceeds of which shall be for the exclusive use of the Organization.

## ARTICLE V

### *Elections-Steering Committee*

#### **Section 1. Eligibility**

A. Membership on this committee shall be open to any RTC student who has completed at least two quarters of work at Agnes Scott College.

#### **Section 2. Nominations**

A. Nominations will be conducted according to SGA election procedures, Article XIII, Section 1 D and Section 3 of the SGA Constitution as stated in the Student Handbook.

## ARTICLE VI

### *Elections-Standing Committee*

#### **Section 1. Eligibility**

Any RTC student shall be eligible

#### **Section 2. Nominations**

There shall be no nominations. Membership shall be voluntary.

#### **Section 3. Procedure**

- A. All standing committees shall be formed in the spring, at the first meeting of the RTC Organization.
- B. A simple majority determines the need for any additional committees or the deletion thereof.

## ARTICLE VII

### *Meetings*

#### **Section 1.**

The Organization shall meet at least twice each school quarter.

#### **Section 2.**

The meetings shall alternate in order to accommodate all members, i.e. one meeting on a Monday, Wednesday, or Friday and one meeting on a Tuesday or Thursday.

## ARTICLE VIII

### *Amendments*

#### **Section 1.**

The constitution may be amended by a majority vote of those present at a meeting of the organization which has been called for that purpose.

#### **Section 2.**

This special meeting shall be announced and posted at least one week in advance.

#### **Section 3.**

Any RTC member may propose an amendment for consideration by the body.

# CONSTITUTION OF THE STUDENTS FOR BLACK AWARENESS

The following changes and additions have been made in the Students for Black Awareness Constitution:

## ARTICLE II

### *Purpose*

#### **Section 1.**

To expose the campus community to the Black Experience.

## ARTICLE IV

### *Organization*

#### **Section 2.**

It shall be the duty of the vice president to:

E. Submit a detailed report to the incoming vice president

#### **Section 3. Secretary**

It shall be the duty of the secretary to:

D. Omit

E. Omit

#### **Section 4. Treasurer**

It shall be the duty of the treasurer to:

A. Take charge of and record all SBA funds.

B. Submit a report including a projected budget to the incoming treasurer.

#### **Section 5. Parliamentarian**

It shall be the duty of the parliamentarian to:

A. Insure that meetings are held in accordance with Robert's Rules of Order.

B. Submit a detailed report to the newly-elected parliamentarian.

#### **Section 6. Historian**

It shall be the duty of the historian to:

A. Update the activities of SBA from year to year.

B. Keep an accurate account of SBA activities and/or functions for future references.

C. Submit a detailed report to the newly elected historian.

#### **Section 7. Social Chairperson**

It shall be the duty of the social chairperson to:

A. Oversee the organization of social activities.

B. Submit a detailed report to the newly elected social chairperson.

#### **Section 8. Publicity Chairperson**

It shall be the duty of the publicity chairperson to:

A. Act as a liaison between the campus community and the community at-large.

B. Submit a detailed report to the newly elected publicity chairperson.

#### **Section 9. Executive Board**

A. The Executive Board shall be composed of the president, vice president, secretary, treasurer, parliamentarian, historian, social chairperson and publicity chairperson.

ARTICLE V  
*Elections*

**Section 2. Advisor**

The Advisor shall be chosen by the membership.

ARTICLE VI  
*Meetings*

**Section 1.**

SBA shall meet biweekly unless otherwise deemed necessary by the president.

ARTICLE VII  
*Amendments*

**Section 5.**

Constitution revised February 27, 1985.

## CONSTITUTION OF STUDENTS WORKING FOR AWARENESS OF AGNES SCOTT COLLEGE

The following changes and additions have been made in the Students Working for Awareness Constitution:

ARTICLE III  
*Membership*

**Section 4.**

To encourage freshman participation in the organization, the president of Students Working for Awareness shall ask the freshman class to elect during fall quarter two freshmen members. These students shall be considered full members of Students Working for Awareness provided that they fulfill the requirements of membership outlined in Article III, Section 2. They shall help the organization to extend its freshman membership and to keep freshmen informed of Students Working for Awareness' services and projects.

Academic Probation .....	28	Dana, Charles A., Scholars .....	45
Academic Regulations .....	19, 21	Dana Fine Arts Building .....	13
Administrative Committee .....	27	Dismissal .....	26, 28
Administrative Dismissal .....	28	Dixie Darlings .....	48
Administration of Student Government, Organizations & Publications .....	38	Dolphin Club .....	49
Agnes Scott Purpose .....	7	Dormitory Councils .....	29, 41
Alcoholic Beverage Policy .....	24, 31	Dormitory Regulations .....	34
Appeals .....	26	Dorm/Hall Meetings .....	35
Arts Council .....	41	Fire Drills .....	33
Athletic Association .....	42	Guests .....	12, 35
<i>Aurora</i> .....	46	Hostess Duty .....	34
Black Cat .....	18	Key Policy .....	33
Blackfriars .....	47	Parietals .....	36
Constitution .....	56	Pets .....	36
Board of Student Activities .....	42	Phone Co-op .....	34
Bookstore .....	17	Quiet Hours .....	34
Buildings and Equipment .....	12	Use of Electrical Appliances .....	33
Bulletin Boards .....	17	Drug Policy .....	37
Calendars .....	3, 6	Due Process Procedure .....	24
Campus Police .....	12	Employment .....	15
Capping .....	18	Equipment .....	13
Car Policy .....	10	Eta Sigma Phi .....	46
Career Planning & Placement .....	15	Examinations .....	21
Check Cashing Policy .....	16	Extern Program .....	15
Chimo .....	47, 57	Faculty Committees .....	39
Christian Association .....	42	Family Educational Rights Act .....	9
Constitution .....	58	Film Series .....	49
Circle K .....	47	Fire Drills .....	33
College Bowl .....	48	Focus on Faith .....	18
College Calendar .....	3	Founder's Day .....	18
College Committees .....	40	French Club .....	50
College Convocation .....	14	German Club .....	50
College Republicans .....	48	Glee Club .....	49
College Young Democrats .....	48	Grading Scale .....	19
Commuting Students .....	10	Grant of Power .....	9
Communication on Campus .....	10	Guest House .....	12
Health Center .....	10	Guest Policy .....	35
Library Services .....	20	Hall Meetings .....	35
Parking Cars .....	10	Health Center .....	15
Spending Night on Campus .....	10	Honor Court .....	21, 40
Constitutions .....	51	Honor Pledge .....	8
Blackfriars .....	56	Honor System .....	8
Chimo .....	57	Honorary Organizations .....	45
Christian Association .....	58	Honors Day .....	18
Return-to-College Organization .....	58	Hostess Duty .....	34
Student Government Association ..	51	Hub .....	13
Students for Black Awareness .....	61	Illegal Drugs .....	24
Students Working for Awareness .....	62	Important Dates .....	5
Counseling .....	14, 16		
Cross Registration .....	19		



Intirmary .....	15	Religious Life .....	14
Interdormitory Council .....	29, 41	Representative Council .....	39
Intern Program .....	15	Return-To-College Organization .....	58
Investiture Weekend .....	18		
Judicial Process .....	29	Self-Government, Privilege .....	9
Junior Jaunt .....	18	Shadow Program .....	15
Key Policy .....	33	Sign Out Policy .....	36
		<i>Silhouette</i> .....	47
Language Lab .....	14	Smoking Policy .....	37
Laundry .....	16	Social Council .....	43
Library Books, Reserved .....	20	Social Regulations .....	24
Loiterers, Canvassers, Sales Representatives .....	17	Sophomore Parents Weekend .....	18
London Fog .....	49	Spanish Club .....	50
		Special Interest Groups .....	47
Madrigal Singers .....	49	Spirit Committee .....	43
Males, Lobby Hours for .....	35	Student Government Association .....	9
Media Center .....	14	Constitution .....	51
Method of Appeal .....	26	Student Status .....	28
Mini-bus .....	16	Students for Black Awareness .....	50
Mortar Board .....	45	Constitution .....	61
Mortar Board Tapping .....	18	Students Working for Awareness .....	44
Murphy Candler Building .....	13	Constitution .....	62
		Studio Dance Theatre .....	49
Orientation Council .....	43	Suspension .....	26, 28
		Telephones .....	35
Parietals .....	36	Tests, Take Home .....	21
Parking Regulations .....	11	Tours .....	17
Participation in Activities .....	39	Traditions .....	17
Penalties .....	25, 29		
Pets .....	36	Warning File .....	26
Phi Beta Kappa .....	45	Weather Policy .....	13
Phi Sigma Tau .....	46		
Phone Co-op .....	34		
Plagiarism .....	23		
Pledge, Honor .....	8, 21		
Post Office .....	17		
Preparation of Papers .....	19, 23		
Probation .....	26, 28		
<i>Profile</i> .....	46		
Publications .....	46		
Purpose, Agnes Scott .....	7		
Quiet Hours .....	34		
Readers Service .....	20		
Regulations			
Academic .....	19, 21		
Examinations .....	21		
Participation in Activities .....	39		
Preparation of Papers .....	19, 23		

## HOURS TO REMEMBER

### OFFICE OF THE

#### PRESIDENT

8:30 am-12:30 pm (Mon.-Fri.)  
1:30 pm-4:30 pm (Mon.-Fri.)

### BANKING HOURS

10:30 am-12:00 noon (Mon.-Fri.)  
1:30 pm-3:00 pm (Fri.)

### OFFICE OF THE

#### DEAN OF THE COLLEGE

8:30 am-12:30 pm (Mon.-Fri.)  
1:30 pm-4:30 pm (Mon.-Fri.)

### CAREER PLANNING

#### AND PLACEMENT OFFICE

8:30 am-12:30 pm (Mon.-Fri.)  
1:30 pm-4:30 pm (Mon.-Fri.)

### OFFICE OF THE REGISTRAR

8:30 am-12:30 pm (Mon.-Fri.)  
1:30 pm-4:30 pm (Mon.-Fri.)

### BOOKSTORE

8:30 am-12:30 pm (Mon.-Fri.)  
1:30 pm-4:30 pm (Mon.-Fri.)

### OFFICE OF ADMISSIONS

8:30 am-12:30 pm (Mon.-Fri.)  
1:30 pm-4:30 pm (Mon.-Fri.)  
9:00 am-12:00 pm (Sat.)

### POST OFFICE WINDOW

8:30 am-12:30 pm (Mon.-Fri.)  
1:30 pm-4:30 pm (Mon.-Fri.)

### ACCOUNTING OFFICE

8:30 am-12:30 pm (Mon.-Fri.)  
1:30 pm-4:30 pm (Mon.-Fri.)

### CUSTODIAL SERVICES

#### DEPARTMENT

7:00 am-3:30 pm (Mon.-Fri.)

All offices closed on Sundays

### STUDENT HEALTH CENTER

8:30 am-4:30 pm (Mon.-Fri.)

### HUB

open 24 hours

### DINING HALL

*Weekdays*

Breakfast 7:30-9:00am  
Lunch 11:30am-1:30pm  
Dinner 5:00-6:30pm

### SNACK BAR

9:00 am-4:00 pm (Mon.-Fri.)  
7:00 pm-10:00 pm (Mon.-Fri.)

### LIBRARY

8:00 am-10:30 pm (Mon.-Thurs.)  
8:00 am-6:00 pm (Fri.)  
9:00 am-6:00 pm (Sat.)  
1:30 pm-10:30 pm (Sun.)  
Open until 11:30 Sun.-Thurs.

*Saturday and Sunday*

8:15-9:00am  
12:00-1:00pm  
5:00-6:00pm

FOR STUDY PURPOSES

STUDENT HANDBOOK ADDENDUM 1985-86

**AGNES  
SCOTT**